

Nebraska City
A G E N D A
City Council Meeting
May 16, 2016 - 6:00 p.m.
Call to Order

"I am required by law to inform the public that a copy of the Open Meetings Act is posted on the bulletin board to your right. This meeting is being recorded. If you wish to speak, come to the podium, state your name and address and speak directly towards the microphone the entire time you are addressing the governing body. Thank you".

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**

CONSENT

3. Approve [minutes](#) from the May 2, 2016 City Council Meeting
4. Accepting the report of new claims against the City and approving disposition of claims set for the period of May 3, 2016 to May 16, 2016
5. Approve request to allow [parking](#) along the East side of Steinhart Park Road along the High School for the Relay for Life Fundraiser Event held on June 4, 2016 from 8:00 AM through June 5, 2016 at 5:00 PM.

MAYOR'S APPOINTMENTS

6. Appointment of Myron Hahn and Dan Patton to the Dock Board
7. Appointment of Brent Shanholtz to the Economic Development Loan Fund Review Committee

PROCLAMATIONS AND PRESENTATIONS

8. [Proclamation](#) to designate the Week of May 15 - 21, 2016, as Emergency Medical Services Week

REPORTS

9. Treasurer's Report
10. City Administrator Report
11. Acknowledge receipt of Utility Financial Report for period ending March 31, 2016
12. Acknowledge receipt of Utility Claims for period ending April 30, 2016
13. NCRA Report on Steinhart Aquatic Center
14. Report from the 4th Corso Viaduct Safety Committee

NEW BUSINESS

15. Approval of [election](#) of Nebraska City Volunteer Fire Department Officers.
16. Discussion/action request for [NCTC Lemon Days](#) July 9, 2016 use of the sidewalks for businesses to host sidewalk sales and the use of City Parking lots to host a 3 on 3 Basketball Tournament and picnic tables for spectators.
17. Discussion/action for [Pioneer Holdings](#), LLC Memorial Day SDL and use of the Memorial Building parking lot on Saturday, May 28, 2016 for live music and Beer Garden.
18. Discussion on proposed County-wide [EMS tax](#).
19. Approve Certificate of Participant for refinancing [PPGA bond](#).
20. Discussion/action on Board of Public Works recommendation for the purchase of a 2016 Case [Backhoe](#)/Loader \$87,606.92
21. Discussion/action on Board of Public Works recommendation for the purchase of a 2016 [Chevy](#) Equinox LT with NG conversion \$34044.00
22. Discussion/action on lease payment or perpetual easement options for [Verizon Wireless Cell Tower](#) on Steinhart Lodge parking lot.
23. Discussion/action to approve the FHWA National Roadway Functional [Classification Map](#) and authorize City Administrator to sign.
24. Consideration of consolidating [accounting line items](#).

ADJOURNMENT

****REMINDER** ROBERTS RULES 1. PRESENTATION 2. MOTION 3. DEBATE 4. VOTE**

Nebraska City
CITY OF NEBRASKA CITY, NEBRASKA
MINUTES OF CITY COUNCIL REGULAR MEETING
May 2, 2016

Pursuant to due call and notice thereof, a Regular Meeting of the City Council of the City of Nebraska City was conducted in the William F. Davis Room at City Hall, 1409 Central Avenue, on May 2, 2016. Notice of the meeting was given in advance thereof by posting in at least three public places, the designated method for giving notice, as shown by the Certificate of Posting Notice attached to these minutes. Availability of the agenda was communicated in advance to the media, Mayor and Commissioners of this proceeding and said meeting was open to the public.

Commissioner Glover called the meeting to order at 6:00 p.m. Commissioner Glover publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held. Commissioner Glover then led in the Pledge of Allegiance. Upon roll call the following answered present: Jim Stark, Jeff Crunk, Vic Johns, and Gloria Glover. Absent: Mayor Bequette. The following City Officials were present: City Administrator Grayson Path, City Clerk-Treasurer Randy Dunster, City Attorney David Partsch.

Commissioner Stark moved to approve the following consent items with the exception of item number 5 "Accepting report of election of Nebraska City Volunteer Fire Department Officers", which Mayor Bequette asked to be postponed to the following meeting due to his absence:

Approve minutes from the April 18, 2016 City Council Meeting.

Accepting the report of new claims against the City and approving disposition of claims set for the period of April 19, 2016 to May 2, 2016.

Approve the Nebraska City Jaycees Application for Fireworks Display Permit for July 2, 2016 with a rain date of July 3, 2016.

Approve the Application for Electricians Registration to Work for Terry's Electric 2 Co. based out of 7800 S 23rd Street Lincoln, NE 68512.

Motion seconded by Commissioner Johns. Upon roll call the following voted YES: Crunk, Stark, Johns and Glover. Voting NO: None. Motion carried

| Claims List | | | | | |
|-------------------------|----------|---------|---------------------------|----------|-----------|
| May 2, 2016 | | | | | |
| Action Technology | Contr | 400.00 | Matheson Tri-Gas, Inc. | Sup | 135.63 |
| Adkins Signs | Sup | 30.00 | Mercer's Do-It-Best | Sup | 120.62 |
| Alamar Uniforms | Unif | 99.49 | Midwest Farmers Coop | Chem | 128.52 |
| Arbor Mart, Inc | Fuel | 1340.77 | Midwest Service and Sales | Culverts | 1113.60 |
| Arbor Outdoor Power | Sup | 219.99 | Miller Monroe Farrell | Ins | 2720.00 |
| Richard D. Bennett, Jr. | Sup | 723.10 | Molly McNeely | TIF | 2688.55 |
| Bessey, K. | Rfnd | 100.00 | Morrow & Assoc. | Misc | 3540.78 |
| Bob's Radiator Repair | Rep | 435.00 | Mullenax Auto Supply | Rep | 238.71 |
| Bugbee Homes | Rfnd | 200.00 | Municipal Code Corp | Contr | 950.00 |
| Callaway Golf | Mdse | 600.80 | Nationwide | Inv | 15,692.44 |
| Coca-Cola | Bev | 234.98 | NC Clerk - Treasurer | Misc. | 37.89 |
| Consolidated Manag | Training | 274.75 | NC Museum Assoc | Contr | 2406.25 |

****REMINDER** ROBERTS RULES 1. PRESENTATION 2. MOTION 3. DEBATE 4. VOTE**

Nebraska City

| | | | | | |
|----------------------------|---------------|---------|----------------------------|-------------|------------|
| Continuum | Contr | 1675.00 | NCTC | Contr | 7083.33 |
| D & K Products | Sup | 450.00 | NE Expressways for Econ De | Dues | 1137.09 |
| Danko Emergency Equip | Rep | 989.18 | North Star Construction | CDBG | 7760.00 |
| Diaz, L | Rfnd | 25.00 | Omaha Tractor, Inc. | Rep | 275.51 |
| Don Johnson Homes | Rfnd | 200.00 | Orschlen | Misc | 108.42 |
| Don's Johns & Septic | Misc | 306.00 | Otoe County Clerk | Contr | 3706.75 |
| Douglas Tire Co. | Rep | 203.29 | Otoe County Court | Court | 6.00 |
| Eakes Office Solutions | Sup | 486.33 | Otoe County Title Co | CDBG | 600.00 |
| Fareway Stores, Inc. | Concessions | 300.51 | Payroll | Payroll | 136,211.53 |
| Fire Protection Service | Grant Pur | 153.00 | Peterson MFG | Sup | 134.31 |
| First Wireless | Communication | 220.00 | Peterson, K. | Rfnd | 25.00 |
| Gatehouse Media | Adv | 14.26 | Quality Brands Linc | Bev | 143.90 |
| Giittinger, D | Mileage | 11.87 | Ried, G | Rfnd | 25.00 |
| Government Finance | Sup | 247.00 | River View Pest Control | Pst Cntrl | 318.00 |
| Grimm's Gardens | Sup | 239.91 | Sanchez, J. | Rfnd | 25.00 |
| Guardian | Ins | 8087.2 | SEND D | Contr | 3120.03 |
| Hopkins Automotive Inc. | Rep | 70.78 | Simrell, J. | Rfnd | 25.00 |
| ICMA Membership | Dues | 715.38 | Spiral | Tele | 1036.97 |
| Iowa League of Cities | Adv | 65.00 | Steve Walters & Son | CDBG | 4000.00 |
| Jebro Inc. | Sup | 1048.60 | Stutheit Implement | Rep | 428.86 |
| Jeo Consulting | CDBG | 640.00 | Tielke's Sandwiches | Concessions | 38.53 |
| Landis Engine Company, Inc | Rep | 193.93 | UHC | Ins | 110,316.39 |
| League of KS Municp. | Adv | 115.00 | Unifirst Corporation | Sup | 107.95 |
| Lincoln Financial | Ins | 4977.07 | Verizon | Tele | 249.22 |
| Logan Contractors Sup | Rep | 245.67 | Westlake Ace | Sup | 77.27 |
| Martin Marietta | Sup | 960.05 | | | |

The Mayor's Appointments were moved to the next meeting in the Mayor's absence.

Commissioner Glover proclaimed the dates of May 1-7, 2016 as Drinking Water Week.

Kim Warner and Kent Schwartz spoke regarding the Discussion/action regarding the tile mural in Memorial Way and the proposed war memorial mural. Motion from last meeting to not move the tile mural held.

Moved by Commissioner Johns and seconded by Stark to approve the request from the Old Freighters Museum to host – Trails West Day, Saturday, June 11, 2016 and approve the use of three street barriers to block off a section and provide three picnic tables. Upon roll call, the following voted YES:, Johns, Crunk, Stark and Glover. Voting NO: None. Motion carried.

****REMINDER** ROBERTS RULES 1. PRESENTATION 2. MOTION 3. DEBATE 4. VOTE**

Nebraska City

Moved by Commissioner Crunk and seconded by Johns to approve the River Country Nature Center - Youth Fishing Clinic on June 18, 2016 from 8:00 AM – 12:00 PM at the Steinhart Pond and the South Pavilion and waive any fees. Upon roll call, the following voted YES: Johns, Crunk, Stark and Glover. Voting NO: None. Motion carried.

Moved by Commissioner Johns and seconded by Stark to approve the request of the Civil War Veterans Museum to host a Civil War Sampler Event on Saturday June 25, 2016 from 10:00 AM – 4:00 PM and also approve the use of four picnic tables and street barriers and the use of the city's south parking lot on 1st Corso and 10th street for outdoor demonstrations and to wave any fees. Upon roll call, the following voted YES: Johns, Crunk, Stark and Glover. Voting NO: None. Motion carried.

Moved by Commissioner Stark and seconded by Johns to approve paying final invoices to Walters and Sons for the Nuckolls Square Project and pay the final invoices. Upon roll call, the following voted YES: Johns, Crunk, Stark and Glover. Voting NO: None. Motion carried.

Meeting Adjourned at 6:21 P.M.

AFFIDAVIT

I, the undersigned City Clerk for the City of Nebraska City, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Board of Commissioners, that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

Randy A. Dunster, City Clerk-Treasurer



City of Nebraska City

1409 Central Avenue
Nebraska City, NE 68410-2223

HOME OF ARBOR DAY

Phone: 402-873-5515 Fax: 402-873-5685

REQUEST FOR COUNCIL AGENDA OR PUBLIC INFORMATION / RECORDS

*Your request will be reviewed and possibly scheduled for a future meeting,
or forwarded to City Staff for appropriate action**

Name: Patty Madsen
Address: 1200 Scenic Dr. Neb. City
Phone #: 402-873-7718
Email Address: patty.madsen@100@yahoo.com

CC: Police Dept.: Street Dept.: X Park Dept.: Other:

Item Title: Parking along Steinhart Park Road by H.S.

Explanation of Request:

Parking along Steinhart Park Road on east side
of High School on June 4th, 2016 from
8:00 am thru June 5th at 5:00 am for
American Cancer Society & Joe County Relay for Life.

Action Requested of Council:

approval of Council + notify Police Department

Will this item require the expenditure of funds? Yes: No: X Estimate \$

Council meetings are held on the 1st & 3rd Mondays of the month. All requests for inclusion on a Council Meeting Agenda must be submitted by 5 P.M. on the Tuesday preceding the Council meeting. Once a request is received, staff will review it and determine if it requires Mayor/Council action, or if the item can be handled by staff.

***You will be notified as to how your request will be handled as soon as possible.**

For staff use only: Action Required.

Examination of Public Records are covered under Neb. Rev. State. §84-712 or other appropriate state statutes.

Fees: \$0.25 per page

EMS Week Proclamation

To designate the Week of May 15 - 21, 2016, as Emergency Medical Services Week

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

THEREFORE, I Bryan Bequette, Mayor of Nebraska City, Nebraska in recognition of this event do hereby proclaim the week of May 15-21, 2016, as

EMERGENCY MEDICAL SERVICES WEEK

With the theme, *EMS Strong: Called to Care*, I encourage the community to observe this week with appropriate programs, ceremonies and activities.

Bryan Bequette, Mayor of Nebraska City

Nebraska City Volunteer Fire Department Officers

PRESIDENT

Mike Borns

SECATARY

Jeff Kohrs

TREASURE

Steve Recker

CHIEF

Alan Viox

1ST ASSISTANT CHIEF

Dennis Marshall

2ND ASSISTANT CHIEF

John Shrader

CAPTAINS

Brian Ehmke

David Briley

Rob Schreiner

TRAINING OFFICER

Kim Kohout

SAFETY OFFICER

Jeff Lollmann

Elected officers of the April 13th meeting for approval

Nebraska City



City of Nebraska City

1409 Central Avenue
Nebraska City, NE 68410

HOME OF ARBOR DAY

Phone: 402-873-5515 Fax: 402-873-5685

PUBLIC REQUEST FOR COUNCIL AGENDA OR INFORMATION ITEM

*Your request will be reviewed and possibly scheduled for a future meeting,
or forwarded to City Staff for appropriate action**

Name: Nebraska City Tourism & Commerce
Address: 806 1st Avenue
Phone #: 402-873-6654
Email Address: amya@nebraskacity.com

CC: Police Dept: X Street Dept: X Park Dept: X Other:

Item Title:

Explanation of Request:

NCTC would like to add more events to Lemon Days, July 9th 2016. We request the use of the sidewalks for business owners to host sidewalk sales, the use of 3 city parking lots to host a 3 on 3 basketball tournament and picnic tables for spectators.

Action Requested of Council:

- Request permission for businesses to use the sidewalk in front of their store to place merchandise outside during the event. (*We will ask them to leave 6ft of space from the curb to the merchandise for flow of traffic.*)
- Request permission to use city parking lots to host a 3 on 3 basketball tournament.
 - Sunken Parking Lot on the north side of Central on the 700 block.
 - Parking lot between Shipley Flooring and Professional Mortgage on the north side of 1st Corso on the 700 block - both lots.
- Request the use of picnic tables for spectators at the event.
 - Sunken Parking Lot – 6 tables
 - Shipley/Profession Mortgage Lot – 6 tables
- Request that the public restrooms are open and available for the event.

****REMINDER** ROBERTS RULES 1. PRESENTATION 2. MOTION 3. DEBATE 4. VOTE**

Nebraska City

Will this item require the expenditure of funds? Yes: ___ No: X

Council meetings are held on the 1st & 3rd Mondays of every month. All requests for information or inclusion on a Council Meeting Agenda must be submitted by noon on the Thursday preceding the Council meeting. Once a request is received, Administration will review it and determine whether it requires Mayor/Council action, or if the item needs to be handled by staff.

***You will be notified as to how your request will be handled as soon as possible.**

For staff use only: Action Required.

Nebraska City



City of Nebraska City

1409 Central Avenue
Nebraska City, NE 68410-2223

HOME OF ARBOR DAY

Phone: 402-873-5515 Fax: 402-873-5685

REQUEST FOR COUNCIL AGENDA OR PUBLIC INFORMATION / RECORDS

*Your request will be reviewed and possibly scheduled for a future meeting,
or forwarded to City Staff for appropriate action**

Name: **Pioneer Holdings LLC**
Address: **108 S. 8th Street**
Phone #: **402-707-4568**
Email Address: **tpendrell@gmail.com**

CC: Police Dept.: ☒ Street Dept.: ☒ Park Dept.: _____ Other: _____

Item Title: Arbor Day Live Music and Beer Garden

Explanation of Request:

Dinty Moore's Lunchroom would like to request permission to close off Memorial Building Parking Lot on Saturday, May 28th for Live Music and a Beer Garden. This is a rain date for our Arbor Day event and is being set up to raise awareness and funds for the Memorial Building Project.

Action Requested of Council:

Closure of parking lot and allowed use and approval of SDL.

Will this item require the expenditure of funds? Yes: _____ No: ☒ Estimate \$ _____

Council meetings are held on the 1st & 3rd Mondays of the month. All requests for inclusion on a Council Meeting Agenda must be submitted by 5 P.M. on the Tuesday preceding the Council meeting. Once a request is received, staff will review it and determine if it requires Mayor/Council action, or if the item can be handled by staff.

***You will be notified as to how your request will be handled as soon as possible.**

For staff use only: Action Required.

Examination of Public Records are covered under Neb. Rev. State. §84-712 or other appropriate state statutes.

Fees: \$0.25 per page

****REMINDER** ROBERTS RULES 1. PRESENTATION 2. MOTION 3. DEBATE 4. VOTE**

APPLICATION FOR SPECIAL DESIGNATED LICENSE

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov/
Email Applications: michelle.porter@nebraska.gov



Special Designated License (SDL) Application Quick Checklist

Requirements:

- Application **MUST** include approval from the local governing body (city, village or county clerk of where the event is to be held). Contact this jurisdiction for further requirements. **EFFECTIVE MAY 1, 2015, applications will no longer be accepted without the local approval attached to the application.**
- Only 501c Non-profit organizations or Retail license holders can apply for a Special Designated License. No SDL will be issued to Retail license holders operating under a Temporary Operating Permit (TOP).
- Include \$40 fee for each day/area. Check is payable to the Nebraska Liquor Control Commission (NLCC). If you have a Catering license, there are no fees required. You may also pay online at <http://www.lcc.nebraska.gov/>
- **Applicant** is responsible for all paperwork and fees being sent to the NLCC office before the 10-day deadline. It is not the responsibility of the local governing body to send the application to the NLCC.
- When requesting alternate date(s) and/or location(s), approval from local governing body must include approval for these alternate date(s) and/or locations(s). If requesting sales on Sunday, attach copy of local ordinance or resolution.
- Application must be received in Nebraska Liquor Control Commission (NLCC) office a **MINIMUM** of ten (10) business days prior to date of event (weekends, holidays & date of event are not included in this count). **NO EXCEPTIONS!**
*See the calendar on our website at:
<https://lcc.nebraska.gov/sites/lcc.nebraska.gov/files/SDL%20Calendar%20JAN%202016%20-%20JAN%202017.pdf>
- When requesting an outdoor area, you must include a box-type diagram of the area to be licensed.
- Non Caterer applicants are only allowed six (6) SDLs per calendar year, this includes consecutive days used on one application (i.e. July 4 – 9 = 6 days).
- Only twelve (12) SDLs will be issued at any specific location that could otherwise hold a liquor license.

Non Profit Application **MUST**:

- Include page five (5) of application showing Federal ID number.
- When requesting an exemption from NLCC rules; i.e. waiver of double fencing, request must be received in (NLCC) office a **MINIMUM** of 30 days prior to the date of the event; waiving double fence must complete Form 140.

Nebraska City

**APPLICATION FOR SPECIAL
DESIGNATED LICENSE**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov/
Email Applications: michelle.porter@nebraska.gov



DO YOU NEED POSTERS? YES ___ NO X

NON PROFIT APPLICANTS

(Check one that best applies)

Municipal ___ Political ___ Fine Arts ___ Fraternal ___ Religious ___ Charitable ___ Public Service

LIQUOR LICENSE HOLDERS

Liquor license number and class (i.e. C-55441)

108554

COMPLETE ALL QUESTIONS

1. Type of alcohol to be served and/or consumed: Beer X Wine X Distilled Spirits X

2. Licensee name (last, first,), corporate name or limited liability company (LLC) name
(As it reads on your liquor license)

NAME: Pioneer Holdings LLC

ADDRESS: 108 S. 8th Street

CITY Nebraska City ZIP 68410

3. Location where event will be held; name, address, city, county, zip code

BUILDING NAME Memorial Building Parking Lot

ADDRESS: 110 S. 8th Street (immediately south of 108 S. 8th Street) CITY Nebraska City

ZIP 68410 COUNTY and COUNTY # Otoe

a. Is this location within the city/village limits? YES X NO ___

b. Is this location within the 150' of church, school, hospital or home
for aged/indigent or for veterans and/or wives? YES ___ NO X

c. Is this location within 300' of any university or college campus? YES ___ NO X

Nebraska City

4. Date(s) and Time(s) of event (no more than six (6) **consecutive** days on one application)

| | | | | | |
|-----------------|--------------|--------------|--------------|--------------|--------------|
| Date 5/28/16 | Date | Date | Date | Date | Date |
| Hours | Hours | Hours | Hours | Hours | Hours |
| From 10am | From | From | From | From | From |
| To 12pm | To | To | To | To | To |

- a. Alternate date: 9/17/16
- b. Alternate location: _____
(Alternate date or location must be specified in local approval)

5. Indicate type of activity to be carried on during event:

Dance___ Reception___ Fund Raiser___ Beer Garden^x___ Sampling/Tasting___
Other _____

6. Description of area to be licensed

Inside building, dimensions of area to be covered **IN FEET** _____ x _____
(not square feet or acres)

*Outdoor area dimensions of area to be covered **IN FEET** ⁵² x ¹³⁴

***SKETCH OF OUTDOOR AREA (or attach copy of sketch) (sample sketch)**

See copy

If outdoor area, how will premises be enclosed?

___ Fence; ^x snow fence ☐ chain link ☐ cattle panel
___ Tent ^{other} _____

7. How many attendees do you expect at event? 200

8. If over 150 attendees. Indicate the steps that will be taken to prevent underage persons from obtaining alcohol beverages. (Attach separate sheet if needed)

Wristband and security for any beer purchased. _____

9. Will premises to be covered by license comply with all Nebraska sanitation laws? YES ☒ NO ☐

- a. Are there separate toilets for both men and women? YES ☒ NO ☐

Nebraska City

10. Where will you be purchasing your alcohol?

Wholesaler X Retailer _____ Both _____ BYO _____
(includes wineries)

11. Will there be any games of chance operating during the event? YES ___ NO ___

If so, describe activity Yes, Pioneer Holdings does sell pickle cards, but will not be in the beer garden.

NOTE: Only games of chance approved by the Department of Revenue, Charitable Gaming Division are permitted. All other forms of gambling are prohibited by State Law. There are no exceptions for Non Profit Organizations or any events raising funds for a charity. This is only an application for a Special Designated License under the Liquor Control Act and is not a gambling permit application.

12. Any other information or requests for exemptions: _____

13. Name and **telephone number/cell phone number** of immediate **supervisor**. This person will be at the location of the event when it occurs, able to answer any questions from Commission and/or law enforcement before and during the event, and who will be responsible for ensuring that any applicable laws, ordinances, rules and regulations are adhered to. **PLEASE PRINT LEGIBLY**

Print name of Event Supervisor Tim Pendrell

Signature of Event Supervisor 

Event Supervisor phone: Before 402-707-4568 During 402-707-4568
Email address tpendrell@gmail.com

Consent of Authorized Representative/Applicant

14. I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.

sign
here


Authorized Representative/Applicant

Owner

Title

5/10/16

Date

Timothy C. Pendrell

Print Name

This individual must be listed on the application as an officer or stockholder unless a letter has been filed appointing an individual as the catering manager allowing them to sign all SDL applications.

The law requires that no special designated license provided for by this section shall be issued by the Commission without the approval of the local governing body. For the purposes of this section, the local governing body shall be the city or village within which the particular place for which the special designated license is requested is located, or if such place is not within the corporate limits of a city or village, then the local governing body shall be the county within which the place for which the special designated license is requested is located.

****REMINDER** ROBERTS RULES 1. PRESENTATION 2. MOTION 3. DEBATE 4. VOTE**

Nebraska City

This page is required to be completed by Non Profit applicants only.

**Application for Special Designated License
Under Nebraska Liquor Control Act
Affidavit of Non-Profit Status**

I HEREBY DECLARE THAT THE CORPORATION MAKING APPLICATION FOR A SPECIAL DESIGNATED LICENSE UNDER THE NEBRASKA LIQUOR CONTROL ACT IS EITHER A MUNICIPAL CORPORATION, A FINE ARTS MUSEUM INCORPORATED AS A NONPROFIT CORPORATION, A RELIGIOUS NONPROFIT CORPORATION WHICH HAS BEEN EXEMPTED FROM THE PAYMENT OF FEDERAL INCOME TAXES, A POLITICAL ORGANIZATION WHICH HAS BEEN EXEMPTED FROM THE PAYMENT OF FEDERAL INCOME TAXES, OR ANY OTHER NONPROFIT CORPORATION, THE PURPOSE OF WHICH IS FRATERNAL, CHARITABLE, OR PUBLIC SERVICE AND WHICH HAS BEEN EXEMPTED FROM THE PAYMENT OF FEDERAL INCOME TAXES AS PER §53-124.11(1).

AS SIGNATORY I CONSENT TO THE RELEASE OF ANY DOCUMENTS SUPPORTING THIS DECLARATION AND ANY DOCUMENTS SUPPORTING THIS DECLARATION WILL BE PROVIDED TO THE NEBRASKA LIQUOR CONTROL COMMISSION, THE NEBRASKA STATE PATROL OR ANY AGENT OF THE LIQUOR CONTROL COMMISSION IMMEDIATELY UPON DEMAND. I ALSO CONSENT TO THE INVESTIGATION OF THIS CORPORATE ENTITY TO DETERMINE IT'S NONPROFIT STATUS.

I AGREE TO WAIVE ANY RIGHTS OR CAUSES OF ACTION AGAINST THE NEBRASKA LIQUOR CONTROL COMMISSION, THE NEBRASKA STATE PATROL OR ANY PARTY RELEASING INFORMATION TO THE AFOREMENTIONED PARTIES.

NAME OF CORPORATION

FEDERAL ID NUMBER

SIGNATURE OF TITLE OF CORPORATE OFFICERS

THE ABOVE INDIVIDUAL STATES THAT THE STATEMENT ABOVE IS TRUE AND CORRECT. IF ANY FALSE STATEMENT IS MADE ON THIS APPLICATION, THE APPLICANT SHALL BE DEEMED GUILTY OF PERJURY AND SUBJECT TO PENALTIES PROVIDED BY LAW. (SEC. §53-131.01) NEBRASKA LIQUOR CONTROL ACT

SUBSCRIBED IN MY PRESENCE AND SWORN TO BEFORE ME THIS _____ DAY OF _____

NOTARY PUBLIC SIGNATURE & SEAL

| December | | | | | | |
|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | 1 November 1, 2015 | 2 November 2, 2015 | 3 November 3, 2015 | 4 November 4, 2015 | 5 November 5, 2015 |
| 6 November 6, 2015 | 7 November 7, 2015 | 8 November 8, 2015 | 9 November 9, 2015 | 10 November 10, 2015 | 11 November 11, 2015 | 12 November 12, 2015 |
| 13 November 13, 2015 | 14 November 14, 2015 | 15 November 15, 2015 | 16 November 16, 2015 | 17 November 17, 2015 | 18 November 18, 2015 | 19 November 19, 2015 |
| 20 November 20, 2015 | 21 November 21, 2015 | 22 November 22, 2015 | 23 November 23, 2015 | 24 November 24, 2015 | 25 November 25, 2015 | 26 November 26, 2015 |
| 27 November 27, 2015 | 28 November 28, 2015 | 29 November 29, 2015 | 30 November 30, 2015 | 31 December 1, 2015 | | |

2015

| February | | | | | | |
|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | 1 January 1, 2016 | 2 January 2, 2016 | 3 January 3, 2016 | 4 January 4, 2016 | 5 January 5, 2016 | 6 January 6, 2016 |
| 7 January 7, 2016 | 8 January 8, 2016 | 9 January 9, 2016 | 10 January 10, 2016 | 11 January 11, 2016 | 12 January 12, 2016 | 13 January 13, 2016 |
| 14 January 14, 2016 | 15 January 15, 2016 | 16 January 16, 2016 | 17 January 17, 2016 | 18 January 18, 2016 | 19 January 19, 2016 | 20 January 20, 2016 |
| 21 January 21, 2016 | 22 January 22, 2016 | 23 January 23, 2016 | 24 January 24, 2016 | 25 January 25, 2016 | 26 January 26, 2016 | 27 January 27, 2016 |
| 28 January 28, 2016 | 29 January 29, 2016 | | | | | |

2016

| November | | | | | | |
|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| 1 October 26, 2015 | 2 October 27, 2015 | 3 October 28, 2015 | 4 October 29, 2015 | 5 October 30, 2015 | 6 October 31, 2015 | 7 November 1, 2015 |
| 8 November 2, 2015 | 9 November 3, 2015 | 10 November 4, 2015 | 11 November 5, 2015 | 12 November 6, 2015 | 13 November 7, 2015 | 14 November 8, 2015 |
| 15 November 9, 2015 | 16 November 10, 2015 | 17 November 11, 2015 | 18 November 12, 2015 | 19 November 13, 2015 | 20 November 14, 2015 | 21 November 15, 2015 |
| 22 November 16, 2015 | 23 November 17, 2015 | 24 November 18, 2015 | 25 November 19, 2015 | 26 November 20, 2015 | 27 November 21, 2015 | 28 November 22, 2015 |
| 29 November 23, 2015 | 30 November 24, 2015 | | | | | |

2015

| January | | | | | | |
|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| 3 December 28, 2015 | 4 December 29, 2015 | 5 December 30, 2015 | 6 December 31, 2015 | 7 January 1, 2016 | 8 January 2, 2016 | 9 January 3, 2016 |
| 10 January 4, 2016 | 11 January 5, 2016 | 12 January 6, 2016 | 13 January 7, 2016 | 14 January 8, 2016 | 15 January 9, 2016 | 16 January 10, 2016 |
| 17 January 11, 2016 | 18 January 12, 2016 | 19 January 13, 2016 | 20 January 14, 2016 | 21 January 15, 2016 | 22 January 16, 2016 | 23 January 17, 2016 |
| 24 January 18, 2016 | 25 January 19, 2016 | 26 January 20, 2016 | 27 January 21, 2016 | 28 January 22, 2016 | 29 January 23, 2016 | 30 January 24, 2016 |
| 31 January 25, 2016 | | | | | | |

2016

| April | | | | | | | 2016 | |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|------|--|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | | |
| | | | | | 1 March 18, 2016 | | | |
| | 4 March 21, 2016 | 5 March 22, 2016 | 6 March 23, 2016 | 7 March 24, 2016 | 8 March 25, 2016 | | | |
| 10 March 28, 2016 | 11 March 29, 2016 | 12 March 30, 2016 | 13 March 31, 2016 | 14 March 31, 2016 | 15 April 1, 2016 | | | |
| 17 April 4, 2016 | 18 April 5, 2016 | 19 April 5, 2016 | 20 April 6, 2016 | 21 April 7, 2016 | 22 April 8, 2016 | | | |
| 24 April 11, 2016 | 25 April 12, 2016 | 26 April 13, 2016 | 27 April 13, 2016 | 28 April 14, 2016 | 29 April 15, 2016 | 30 April 16, 2016 | | |

| June | | | | | | | 2016 | |
|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|------|--|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | | |
| | | | 1 May 17, 2016 | 2 May 18, 2016 | 3 May 19, 2016 | 4 May 20, 2016 | | |
| | 6 May 20, 2016 | 7 May 23, 2016 | 8 May 24, 2016 | 9 May 25, 2016 | 10 May 26, 2016 | 11 May 27, 2016 | | |
| 12 May 27, 2016 | 13 May 28, 2016 | 14 May 31, 2016 | 15 June 1, 2016 | 16 June 1, 2016 | 17 June 2, 2016 | 18 June 3, 2016 | | |
| 19 June 6, 2016 | 20 June 6, 2016 | 21 June 7, 2016 | 22 June 8, 2016 | 23 June 9, 2016 | 24 June 10, 2016 | 25 June 11, 2016 | | |
| 26 June 13, 2016 | 27 June 13, 2016 | 28 June 14, 2016 | 29 June 13, 2016 | 30 June 15, 2016 | | | | |

| March | | | | | | | 2016 | |
|-------------------------|-------------------------|------------------------|------------------------|-------------------------|-------------------------|-------------------------|------|--|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | | |
| | | 1 February 16, 2016 | 2 February 17, 2016 | 3 February 18, 2016 | 4 February 19, 2016 | 5 February 20, 2016 | | |
| | 7 February 22, 2016 | 8 February 23, 2016 | 9 February 24, 2016 | 10 February 25, 2016 | 11 February 26, 2016 | 12 February 27, 2016 | | |
| 13 February 28, 2016 | 14 February 29, 2016 | 15 March 1, 2016 | 16 March 2, 2016 | 17 March 3, 2016 | 18 March 4, 2016 | 19 March 5, 2016 | | |
| 20 March 7, 2016 | 21 March 7, 2016 | 22 March 8, 2016 | 23 March 9, 2016 | 24 March 10, 2016 | 25 March 11, 2016 | 26 March 12, 2016 | | |
| 27 March 14, 2016 | 28 March 14, 2016 | 29 March 15, 2016 | 30 March 16, 2016 | 31 March 17, 2016 | | | | |

| May | | | | | | | 2016 | |
|---------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|------|--|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | | |
| 1 April 18, 2016 | 2 April 19, 2016 | 3 April 19, 2016 | 4 April 19, 2016 | 5 April 20, 2016 | 6 April 21, 2016 | 7 April 22, 2016 | | |
| 8 April 22, 2016 | 9 April 23, 2016 | 10 April 25, 2016 | 11 April 26, 2016 | 12 April 27, 2016 | 13 April 28, 2016 | 14 April 29, 2016 | | |
| 15 May 2, 2016 | 16 May 2, 2016 | 17 May 3, 2016 | 18 May 4, 2016 | 19 May 5, 2016 | 20 May 6, 2016 | 21 May 7, 2016 | | |
| 22 May 9, 2016 | 23 May 9, 2016 | 24 May 10, 2016 | 25 May 11, 2016 | 26 May 12, 2016 | 27 May 13, 2016 | 28 May 14, 2016 | | |
| 29 May 15, 2016 | 30 May 15, 2016 | 31 May 16, 2016 | | | | | | |

| July | | | | | | | 2016 | |
|---------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|------|--|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | | |
| | | | | | 1 June 17, 2016 | 2 June 18, 2016 | | |
| | 4 June 20, 2016 Independence Day | 5 June 21, 2016 | 6 June 22, 2016 | 7 June 23, 2016 | 8 June 24, 2016 | 9 June 25, 2016 | | |
| 10 June 26, 2016 | 11 June 27, 2016 | 12 June 28, 2016 | 13 June 29, 2016 | 14 June 30, 2016 | 15 July 1, 2016 | 16 July 2, 2016 | | |
| 17 July 3, 2016 | 18 July 4, 2016 | 19 July 5, 2016 | 20 July 6, 2016 | 21 July 7, 2016 | 22 July 8, 2016 | 23 July 9, 2016 | | |
| 24 July 10, 2016 | 25 July 11, 2016 | 26 July 12, 2016 | 27 July 13, 2016 | 28 July 14, 2016 | 29 July 15, 2016 | 30 July 16, 2016 | | |
| 31 July 17, 2016 | | | | | | | | |

| August | | | | | | | 2016 | |
|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|------|--|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | | |
| | 1 July 18, 2016 | 2 July 19, 2016 | 3 July 20, 2016 | 4 July 21, 2016 | 5 July 22, 2016 | 6 July 23, 2016 | | |
| 7 July 24, 2016 | 8 July 25, 2016 | 9 July 26, 2016 | 10 July 27, 2016 | 11 July 28, 2016 | 12 July 29, 2016 | 13 July 30, 2016 | | |
| 14 August 1, 2016 | 15 August 2, 2016 | 16 August 3, 2016 | 17 August 4, 2016 | 18 August 5, 2016 | 19 August 6, 2016 | 20 August 7, 2016 | | |
| 21 August 8, 2016 | 22 August 9, 2016 | 23 August 10, 2016 | 24 August 11, 2016 | 25 August 12, 2016 | 26 August 13, 2016 | 27 August 14, 2016 | | |
| 28 August 15, 2016 | 29 August 16, 2016 | 30 August 17, 2016 | 31 August 18, 2016 | | | | | |

| September | | | | | | | 2016 | |
|-----------|-----|-----|-----|--------------------------|--------------------------|--------------------------|------|--|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | | |
| | | | | 1 August 13, 2016 | 2 August 14, 2016 | 3 August 15, 2016 | | |
| | | | | 8 August 24, 2016 | 9 August 25, 2016 | 10 August 26, 2016 | | |
| | | | | 15 August 31, 2016 | 16 September 1, 2016 | 17 September 2, 2016 | | |
| | | | | 22 September 8, 2016 | 23 September 9, 2016 | 24 September 10, 2016 | | |
| | | | | 29 September 15, 2016 | 30 September 16, 2016 | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

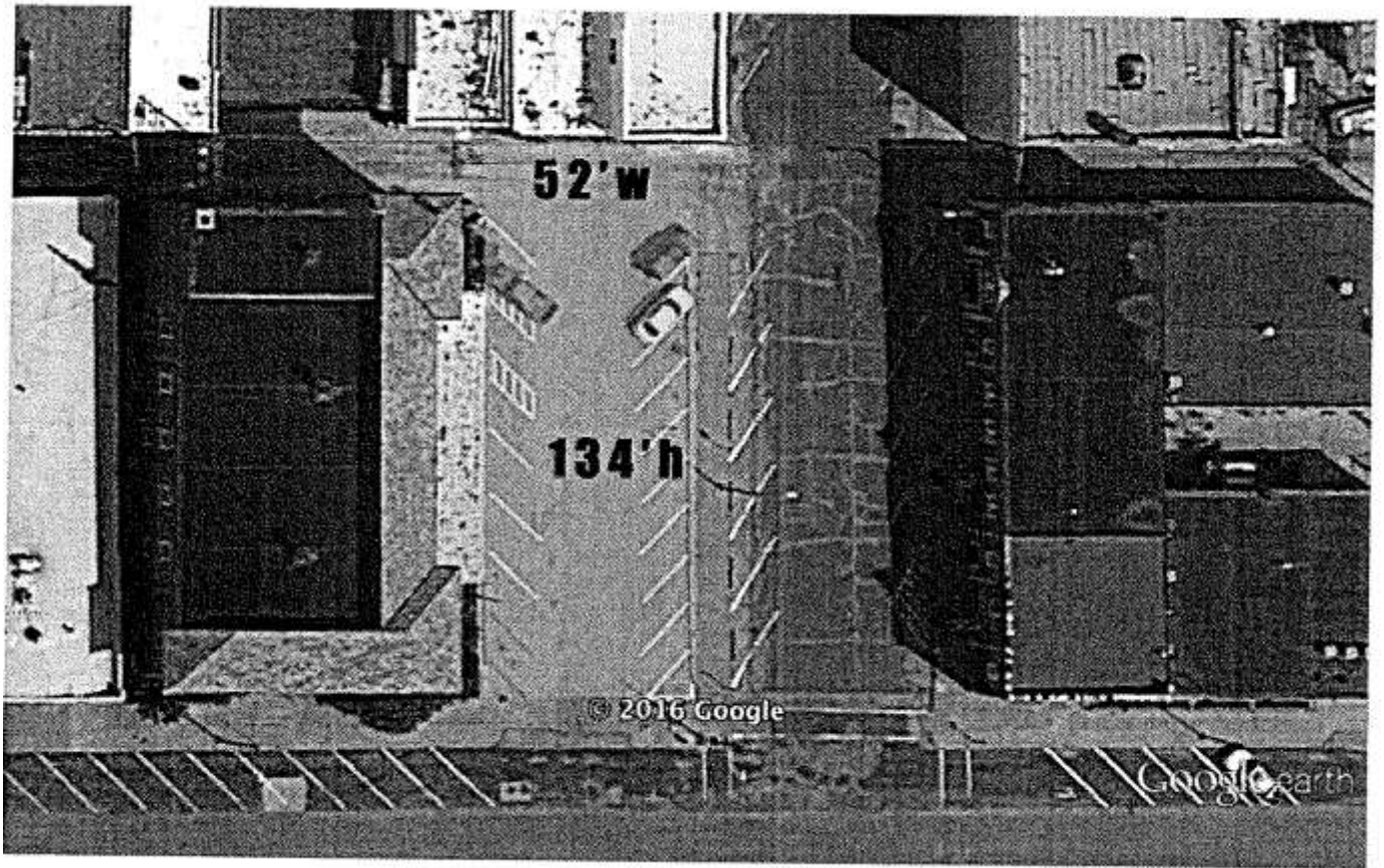
| October | | | | | | | 2016 | |
|---------|-----|-----|-----|-----|-----|-------------------------|------|--|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | | |
| | | | | | | 1 September 27, 2016 | | |
| | | | | | | 8 October 4, 2016 | | |
| | | | | | | 15 October 11, 2016 | | |
| | | | | | | 22 October 18, 2016 | | |
| | | | | | | 29 October 25, 2016 | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

| Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|-----|
| | | 1 | 2 | 3 | 4 | 5 | 6 |
| | | 7 | 8 | 9 | 10 | 11 | 12 |
| | | 13 | 14 | 15 | 16 | 17 | 18 |
| | | 19 | 20 | 21 | 22 | 23 | 24 |
| | | 25 | 26 | 27 | 28 | 29 | 30 |
| | | 31 | | | | | |

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----------|-------------------------------|-------------------------------|-------------------------------|---|--|-------------------------------|
| | | 1 October 14, 2016 | 2 October 15, 2016 | 3 October 16, 2016 | 4 October 17, 2016 | 5 October 18, 2016 |
| 6 | 7 October 19, 2016 | 8 October 20, 2016 | 9 October 21, 2016 | 10 October 22, 2016 | 11 October 23, 2016 Valentine's Day | 12 October 24, 2016 |
| 13 | 14 October 25, 2016 | 15 October 26, 2016 | 16 October 27, 2016 | 17 October 28, 2016 | 18 October 29, 2016 | 19 October 30, 2016 |
| 20 | 21 November 1, 2016 | 22 November 2, 2016 | 23 November 3, 2016 | 24 November 4, 2016 Thanksgiving Day | 25 November 5, 2016 Reformation Day | 26 November 6, 2016 |
| 27 | 28 November 7, 2016 | 29 November 8, 2016 | 30 November 9, 2016 | | | |

| January | | | | | | | Sat | Sun |
|-------------------------------------|---|-------------------|-------------------|-------------------|-------------------|------------------------------------|-------------------------------------|-------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| December 18, 2016 New Year's Day | December 19, 2016 New Year's Day Observed | December 20, 2016 | December 21, 2016 | December 22, 2016 | December 23, 2016 | December 24, 2016 Christmas Day | December 25, 2016 New Year's Day | December 26, 2016 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| December 27, 2016 | December 28, 2016 | December 29, 2016 | December 30, 2016 | January 1, 2017 | January 2, 2017 | January 3, 2017 | January 4, 2017 | January 5, 2017 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| January 6, 2017 | January 7, 2017 | January 8, 2017 | January 9, 2017 | January 10, 2017 | January 11, 2017 | January 12, 2017 | January 13, 2017 | January 14, 2017 |
| 28 | 29 | 30 | 31 | | | | | |
| January 15, 2017 | January 16, 2017 | January 17, 2017 | January 18, 2017 | | | | | |

Nebraska City



****REMINDER** ROBERTS RULES 1. PRESENTATION 2. MOTION 3. DEBATE 4. VOTE**

12/17/2015
(reflist.rpt)

Nebraska Department of Revenue Property Assessment Division

Reference List of all Individual Taxing Subdivisions & Tax Rates for Tax Year 2015

| Co# | COUNTY | Subdivision Type | Taxing Subdivision Name | NEBR Prop. Assmnt. Div. Coding Basesch Unifsch AJ Class or PTX Code or FireCode | 2015 Taxable Value | 2015 Taxes Levied | 2015 TAX RATE |
|-----|--------|---------------------|-----------------------------|---|--------------------|-------------------|---------------|
| 66 | OTOE | COUNTY | COUNTY OTOE | | 2,281,675,350 | 6,645,970.58 | 0.29127600 |
| 66 | OTOE | CITY OR VILLAGE | BURR | 400 | 2,479,092 | 8,235.70 | 0.33220600 |
| 66 | OTOE | CITY OR VILLAGE | DOUGLAS | 400 | 4,940,062 | 44,242.92 | 0.89559300 |
| 66 | OTOE | CITY OR VILLAGE | DUNBAR | 400 | 4,388,847 | 16,259.03 | 0.37046200 |
| 66 | OTOE | CITY OR VILLAGE | LORTON | 400 | 910,122 | 0.00 | 0.00000000 |
| 66 | OTOE | CITY OR VILLAGE | NEBRASKA CITY | 401 | 347,436,300 | 1,604,509.73 | 0.46181400 |
| 66 | OTOE | CITY OR VILLAGE | OTOE | 400 | 2,741,469 | 32,673.50 | 1.19182500 |
| 66 | OTOE | CITY OR VILLAGE | PALMYRA | 400 | 21,573,126 | 77,145.55 | 0.35760000 |
| 66 | OTOE | CITY OR VILLAGE | SYRACUSE | 402 | 101,269,228 | 506,346.10 | 0.50000000 |
| 66 | OTOE | CITY OR VILLAGE | TALMAGE | 400 | 7,215,293 | 36,076.47 | 0.50000000 |
| 66 | OTOE | CITY OR VILLAGE | UNADILLA | 400 | 12,757,619 | 86,652.29 | 0.67921900 |
| 66 | OTOE | FIRE DIST. | AVOCA CT | 13-2011 | 63,303,030 | 11,145.23 | 0.01760600 |
| 66 | OTOE | FIRE DIST. | BENNET | 55-0214 | 36,406,016 | 14,081.56 | 0.03867900 |
| 66 | OTOE | FIRE DIST. | BROCK-JULIAN | 64-4407 | 15,848,523 | 5,606.77 | 0.03537700 |
| 66 | OTOE | FIRE DIST. | COOK | 49-5701 | 85,732,301 | 20,543.24 | 0.02396200 |
| 66 | OTOE | FIRE DIST. | DUNBAR | 66-1102 | 138,349,881 | 11,210.65 | 0.00810300 |
| 66 | OTOE | FIRE DIST. | EAGLE-ALVO | 13-2001 | 34,306,257 | 8,597.85 | 0.02506200 |
| 66 | OTOE | FIRE DIST. | NEBRASKA CITY | 66-1103 | 355,397,351 | 40,949.06 | 0.01152200 |
| 66 | OTOE | FIRE DIST. | NEHAWKA FIRE | 13-2004 | 25,852,570 | 8,905.45 | 0.03444700 |
| 66 | OTOE | FIRE DIST. | PALMYRA | 66-1106 | 306,884,118 | 109,002.12 | 0.03551900 |
| 66 | OTOE | FIRE DIST. | STERLING | 49-5704 | 28,458,677 | 4,387.83 | 0.01541800 |
| 66 | OTOE | FIRE DIST. | SYRACUSE | 66-1104 | 338,311,981 | 52,939.02 | 0.01564800 |
| 66 | OTOE | FIRE DIST. | TALMAGE | 66-1101 | 139,664,455 | 19,164.94 | 0.01372200 |
| 66 | OTOE | FIRE DIST. | UNADILLA | 66-1105 | 173,331,636 | 24,117.42 | 0.01391400 |
| 66 | OTOE | FIRE DIST. | UNION | 13-2006 | 57,300,181 | 3,669.98 | 0.00640500 |
| 66 | OTOE | NAT. RESOURCE DIST. | LOWER PLATTE SOUTH | 710 | 160,390,616 | 55,289.99 | 0.03447200 |
| 66 | OTOE | NAT. RESOURCE DIST. | NEMAHA | 715 | 2,121,284,734 | 672,872.19 | 0.03172000 |
| 66 | OTOE | MISC. DIST. | AG SOCIETY | 1300 | 2,281,675,350 | 158,553.83 | 0.00694900 |
| 66 | OTOE | MISC. DIST. | AIRPORT AUTHORITY NEBR CITY | 1200 | 347,644,443 | 123,079.47 | 0.03540400 |
| 66 | OTOE | MISC. DIST. | HOSPITAL COMMUNITY MEMORIAL | 2207 | 1,189,175,664 | 120,142.12 | 0.01010300 |
| 66 | OTOE | MISC. DIST. | SID 1 | 3300 | 2,131,240 | 4,817.72 | 0.22605200 |
| 66 | OTOE | ED. SERV. UNIT | ESU 3 | 903 | 27,950,865 | 4,192.71 | 0.01500000 |
| 66 | OTOE | ED. SERV. UNIT | ESU 4 | 904 | 2,171,959,839 | 325,797.15 | 0.01500000 |
| 66 | OTOE | ED. SERV. UNIT | ESU 5 | 905 | 4,281,041 | 675.75 | 0.01578300 |
| 66 | OTOE | ED. SERV. UNIT | ESU 6 | 906 | 77,483,504 | 12,187.45 | 0.01572900 |
| 66 | OTOE | COMMUNITY COLLEGE | SOUTHEAST | 1005 | 2,281,675,350 | 1,727,228.28 | 0.07570000 |
| 66 | OTOE | SCHOOL CLASS 1-5 | CONESTOGA 56 | 13-0056 | 14,972,399 | 147,542.66 | 0.98543100 |

Otoe County 2,281,675,350.00
TAXED 2,015,631,908.00
Remainder 266,043,442.00

\$40.00 per \$100,000 Evaluation

Current Tax Levy 0.291276
Proposed Tax Levy 0.331276

Calculation 0.0004

TAX 0.04

Total 912,670.14

| | | RECEIVE |
|---------------|----------------|------------|
| Burr | 85,732,301.00 | 34,292.92 |
| Douglas | | 0.00 |
| Nebraska City | 841,183,532.00 | 336,473.41 |
| Palmyra | 333,397,306.00 | 133,358.92 |
| Syracuse | 442,322,678.00 | 176,929.07 |
| Talmage | 139,664,455.00 | 55,865.78 |
| Unadilla | 173,331,636.00 | 69,332.65 |
| | | 806,252.76 |

Fire Districts

| | |
|---------------|----------|
| Dunbar | 0.008103 |
| Nebraska City | 0.011522 |
| Cook | 0.023962 |
| Palmyra | 0.035519 |
| Syracuse | 0.015648 |
| Talmage | 0.013722 |
| Unadilla | 0.013914 |

Nebraska City

High 0.035519
Median 0.013914
Average 0.017484286
Low 0.008103

13-303. Counties, cities, and villages; contract; agreement; hearing; notice; cost; levy; fee.

The county boards of counties and the governing bodies of cities and villages may establish an emergency medical service, including the provision of scheduled and unscheduled ambulance service, as a governmental service either within or without the county or municipality, as the case may be. The county board or governing body may contract with any city, person, firm, or corporation licensed as an emergency medical service for emergency medical care by out-of-hospital emergency care providers. Each may enter into an agreement with the other under the Interlocal Cooperation Act or Joint Public Agency Act for the purpose of establishing an emergency medical service or may provide a separate service for itself. Public funds may be expended therefor, and a reasonable service fee may be charged to the user. Before any such service is established under the authority of this section, the county board or the governing bodies of cities and villages shall hold a public hearing after giving at least ten days' notice thereof, which notice shall include a brief summary of the general plan for establishing such service, including an estimate of the initial cost and the possible continuing cost of operating such service. If the board or governing body after such hearing determines that an emergency medical service for emergency medical care by out-of-hospital emergency care providers is needed, it may proceed as authorized in this section. The authority granted in this section shall be cumulative and supplementary to any existing powers heretofore granted. Any county board of counties and the governing bodies of cities and villages may pay their cost for such service out of available general funds or may levy a tax for the purpose of providing the service, which levy shall be in addition to all other taxes and shall be in addition to restrictions on the levy of taxes provided by statute, except that when a fire district provides the service the county shall pay the cost for the county service by levying a tax on that property not in a fire district providing the service. The levy shall be subject to section 77-3443.

Source:Laws 1967, c. 111, § 1, p. 359; Laws 1973, LB 239, § 1; Laws 1978, LB 560, § 2; R.S.1943, (1983), § 23-378; Laws 1996, LB 1114, § 25; Laws 1997, LB 138, § 31; Laws 1999, LB 87, § 51; Laws 2001, LB 808, § 1.

Cross References

Interlocal Cooperation Act, see section 13-801.

Joint Public Agency Act, see section 13-2501.

Nebraska City

CERTIFICATE OF PARTICIPANT

The undersigned hereby certifies that he is the Mayor of Nebraska City, Nebraska (the "*Participant*"), a member of Public Power Generation Agency ("*PPGA*"), and that as such he is authorized to execute this Certificate on behalf of the Participant, and hereby further certifies as follows:

1. This Certificate has been executed in connection with the Public Power Generation Agency Interlocal Agreement, dated as of September 1, 2005 (the "*Interlocal Agreement*"), by and among the Participant and four other agencies; and the Amended and Restated Participation Agreement, dated as of October 5, 2006 (the "*Participation Agreement*"), between the Participant and PPGA; and the proposed issuance by PPGA of its Whelan Energy Center Unit 2 Revenue Refunding Bonds, 2016 Series A.

2. The Participant is a City of the First Class of the State of Nebraska and is governed by a Mayor and Board of Commissioners (the "*Governing Body*").

3. The Interlocal Agreement and the Participation Agreement have each been duly authorized, executed, and delivered by the Participant and constitute legal, valid, and binding agreements of the Participant, and have not been amended, revised or supplemented.

4. The motion and resolution adopted at the meeting of the Governing Body held on August 15, 2005 authorizing the execution and delivery of the Interlocal Agreement and related matters, and the ordinance adopted at a meeting of the Governing Body held on November 6, 2006 authorizing the execution and delivery of the Participation Agreement and related matters have each been duly adopted, and are in full force and effect and have not been amended, modified, repealed or supplemented.

5. No referendum petition was filed with the Participant or any of its officers seeking to refer such motion, resolution or ordinance to the electors of the Participant in accordance with the provisions of state law; and (b) no litigation has been instituted, is pending or has been threatened to require a referendum election thereon.

6. The Participant now owns and operates a local electric utility system (the "*System*") and furnishes electric energy to all persons desiring such service within its service area. The electric energy to be provided by its Entitlement Share in the Project (each as defined in the Participation Agreement) will be used by the Participant to provide electric service within its service area.

7. The payments to be made by the Participant to PPGA under the Participation Agreement will constitute ordinary and necessary expenses payable solely from the revenues and other available funds of the System.

8. There is no action, suit, proceeding, inquiry, or investigation by or before any court, governmental agency, public board or administrative body pending or, to the

Nebraska City

best of our knowledge threatened, against the Participant which (a) challenges, contests, or questions the due and regular adoption of the motion, resolution or ordinance referred to in paragraph 4 above, or the validity thereof, or affects or seeks to prohibit, restrain or enjoin the Participant from complying with the obligations contained in the Participation Agreement or the Interlocal Agreement, including the payment obligations to PPGA contained in the Participation Agreement, (b) in any way affects or questions the validity or enforceability of the Interlocal Agreement or the Participation Agreement, nor, to the best of our knowledge, is there any basis therefor, (c) challenges or affects the corporate existence of the Participant or the titles of its officers to their respective offices, (d) seeks to prohibit, restrain, or enjoin the collection of revenues from the System to be used to make payments to PPGA under the Participation Agreement, and (e) involves any of the property or assets of the Participant which involves the possibility of any judgment or liability, not fully covered by insurance, which may result in any material adverse change in the business, properties, assets or in the condition, financial or otherwise, of the System.

9. The Participant requested PPGA to acquire and construct the "Project", as defined in the Participation Agreement (consisting primarily of Whelan Energy Center Unit 2), on its behalf in order to provide electric energy needed by the Participant to serve its customers, and the Participant continues to expect the Project to be needed for such purpose.

10. Leroy J. Frana has been duly appointed by the Governing Body to serve as a member of the Board of Directors of PPGA on and from August 15, 2005.

11. The information with respect to the Participant and the System contained in the Official Statement of PPGA, dated April 28, 2016, was provided by the Participant, does not contain any untrue statement of a material fact and does not omit to state a material fact required to be stated therein or necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading.

Dated May 25, 2016.

CITY OF NEBRASKA CITY, NEBRASKA

By _____
Bryan Bequette, Mayor

Nebraska City

May 11, 2016

The Honorable Mayor and
Members of the City Commission
Nebraska City, Nebraska 68410

The Board of Public Works respectfully recommends the approval of the low bid from Titan Machinery in the amount of \$87,606.92 for the purchase of a new 2016 Case Loader Backhoe. This purchase amount is after trade-in of the existing 2003 Caterpillar backhoe. The purchase of this backhoe was budgeted for in Fiscal Year 2015-2016. This backhoe is used by mainly the Gas & Water Department but all departments of the Utilities also use it.

Respectfully submitted,

BOARD OF PUBLIC WORKS

John James, Secretary

I hereby certify that the approval of the City Commission of the City of Nebraska City, Nebraska, for the above recommendation was granted at their meeting on:

Date

Randy Dunster, City Clerk/Treasurer

Nebraska City

May 11, 2016

The Honorable Mayor and
Members of the City Commission
Nebraska City, Nebraska 68410

The Board of Public Works respectfully recommends the purchase of a 2016 Equinox LT with a Natural Gas Fuel Conversion from Larson Motors in the amount of \$34,044.00 after trade of a 2004 Dodge Dakota 4x4. This vehicle will be used as a fleet vehicle of the Utilities with either the General Manager using the vehicle or the Meter Reading Department and others as needed along with Vehicle #6, a 2000 Jeep Cherokee. This vehicle through a Grant from the Nebraska Environmental Trust will be able to use Natural Gas or gasoline and will become the 7th vehicle in the Utility Equipment Fleet so equipped. Cost of the Natural Gas Conversion is included in the bid price.

The Utilities also bid a F450 Chassis Cab to replace Truck #17, a 1999 Chevy 1 Ton chassis cab with fiber box with the intent of flipping the boxes to the new vehicle. This vehicle also was to be equipped with a Natural Gas Conversion Package also awarded by the Nebraska Environmental Trust. Due to retooling and changing this vehicle in 2016 to a 2017 aluminum bodied truck, prospected bidders were unable to locate a 2016 Chassis to bid. Therefore, this truck will be bid in the fall of 2016 for a 2017 truck and will move from Fiscal Year 2015-2016 to Fiscal Year 2016-2017. No action required on this bid.

Respectfully submitted,

BOARD OF PUBLIC WORKS

John James, Secretary

I hereby certify that the approval of the City Commission of the City of Nebraska City, Nebraska, for the above recommendation was granted at their meeting on:

Date

Randy Dunster, City Clerk/Treasurer

****REMINDER** ROBERTS RULES 1. PRESENTATION 2. MOTION 3. DEBATE 4. VOTE**

CITY OF NEBRASKA CITY

1409 Central Avenue

Nebraska City, NE 68410-2223

Phone: 402-873-5515

Fax: 402-873-5685



Agenda Information Support Sheet

To: Mayor and Commissioners

Council Meeting: May 16, 2016

Agenda Item: # _____

Submitted By: Grayson Path, City Administrator

A. Synopsis of Issue:

- a. Tower Alliance, on behalf of American Tower, would like to negotiate different lease options for the cell tower next to Steinhart Lodge.
- b. The options are as follows:
 - i. Sign a perpetual easement – three different financial options to consider.
 - ii. Sign a lease extension agreement with an added bonus.
- c. At this time, Tower Alliance has not sent us any agreements to review, they have instead asked that we decide which of these financial options suit us best and then we will design an agreement around that.

B. Options:

- a. Ground Lease Buy Out Program – Perpetual Easement
 - i. \$115,200.00 – Lump Sum Payment upfront
 - ii. \$125,300.00 – 60 month installment plan
 - iii. \$149,951.00 – 120 month installment plan
- b. Ground Lease Extension Program – Six additional 5-year renewals beyond current agreement
 - i. \$20,000.00 signing bonus + current monthly lease arrangements until 2062.
- c. Do not proceed with an option or suggest a different option.

C. Fiscal Note:

- a. See the tables later in this document for details for each option.

D. Recommendation:

- a. City Staff do not have a recommendation at this time.
- b. Each option has a financial benefit that takes affect at different times.
- c. City staff need to see an agreement to better understand the terms (if they are changing).
- d. The perpetual easement provides immediate financial benefits.
- e. Lease extension provides long term financial benefits and allows the City to potentially terminate the lease – retake the land.
- f. Once the agreement is seen, more will be known about potential risks.

E. Background:

- a. The current plot of land is approximately 15x20.
- b. The Perpetual easement allows American Tower to maintain a tower here for as long as they find it suitable to their needs. The land becomes encumbered on the property title. Once the agreed payments have come to an end, no further rent will be paid to the City of Nebraska City. The options are whether the City wants money upfront or allow them to make installment payments with interest over the next few years.

Nebraska City

- c. The lease extension comes with an upfront bonus of \$20,000.00 for signing. The City will continue to receive a steady in-flow of revenue throughout the remainder of the lease (2062), assuming that the lease is never terminated in that time. If considering this option, though not part of their proposal, this may be the time to request an increase in monthly rent. Commissioner Stark is speaking with NCU about their charges for rent.
- d. After speaking with Tower Alliance, they have determined that the 10% increases with each 5 year renewal is still in effect. After re-reading the agreements and amendments, I now come to the same conclusion – I mistakenly interpreted the 2013 amendment to remove the 10% increase entirely, but instead it only removed the specific language under sentence three while the 10% language in sentence one of 5(b) is still in effect. In short, every five years, there will be a 10% rent increase.
- e. It is unclear how long American Tower will maintain their tower on-site. The four proposed different options must therefore be examined with that in mind – ATC could remove the tower at any time.

Nebraska City

| Year | Current | Lease Extension | Perp. Ease 1 | Perp. Ease 2 | Perp. Ease 3 |
|-----------------------|--------------|-----------------|--------------|--------------|--------------|
| Upfront Bonus: | \$ - | \$ 20,000.00 | \$115,200.00 | | |
| 2016 | \$ 7,680.00 | \$ 7,680.00 | | \$ 25,056.00 | \$ 15,000.00 |
| 2017 | \$ 7,680.00 | \$ 7,680.00 | | \$ 25,056.00 | \$ 15,000.00 |
| 2018 | \$ 8,448.00 | \$ 8,448.00 | | \$ 25,056.00 | \$ 15,000.00 |
| 2019 | \$ 8,448.00 | \$ 8,448.00 | | \$ 25,056.00 | \$ 15,000.00 |
| 2020 | \$ 8,448.00 | \$ 8,448.00 | | \$ 25,056.00 | \$ 15,000.00 |
| 2021 | \$ 8,448.00 | \$ 8,448.00 | | | \$ 15,000.00 |
| 2022 | \$ 8,448.00 | \$ 8,448.00 | | | \$ 15,000.00 |
| 2023 | \$ 9,292.80 | \$ 9,292.80 | | | \$ 15,000.00 |
| 2024 | \$ 9,292.80 | \$ 9,292.80 | | | \$ 15,000.00 |
| 2025 | \$ 9,292.80 | \$ 9,292.80 | | | \$ 15,000.00 |
| 2026 | \$ 9,292.80 | \$ 9,292.80 | | | |
| 2027 | \$ 9,292.80 | \$ 9,292.80 | | | |
| 2028 | \$ 10,222.08 | \$ 10,222.08 | | | |
| 2029 | \$ 10,222.08 | \$ 10,222.08 | | | |
| 2030 | \$ 10,222.08 | \$ 10,222.08 | | | |
| 2031 | \$ 10,222.08 | \$ 10,222.08 | | | |
| 2032 | \$ 10,222.08 | \$ 10,222.08 | | | |
| 2033 | | \$ 11,244.29 | | | |
| 2034 | | \$ 11,244.29 | | | |
| 2035 | | \$ 11,244.29 | | | |
| 2036 | | \$ 11,244.29 | | | |
| 2037 | | \$ 11,244.29 | | | |
| 2038 | | \$ 12,368.72 | | | |
| 2039 | | \$ 12,368.72 | | | |
| 2040 | | \$ 12,368.72 | | | |
| 2041 | | \$ 12,368.72 | | | |
| 2042 | | \$ 12,368.72 | | | |
| 2043 | | \$ 13,605.59 | | | |
| 2044 | | \$ 13,605.59 | | | |
| 2045 | | \$ 13,605.59 | | | |
| 2046 | | \$ 13,605.59 | | | |
| 2047 | | \$ 13,605.59 | | | |
| 2048 | | \$ 14,966.15 | | | |
| 2049 | | \$ 14,966.15 | | | |
| 2050 | | \$ 14,966.15 | | | |
| 2051 | | \$ 14,966.15 | | | |
| 2052 | | \$ 14,966.15 | | | |
| 2053 | | \$ 16,462.76 | | | |
| 2054 | | \$ 16,462.76 | | | |
| 2055 | | \$ 16,462.76 | | | |
| 2056 | | \$ 16,462.76 | | | |
| 2057 | | \$ 16,462.76 | | | |
| 2058 | | \$ 18,109.04 | | | |
| 2059 | | \$ 18,109.04 | | | |
| 2060 | | \$ 18,109.04 | | | |
| 2061 | | \$ 18,109.04 | | | |
| 2062 | | \$ 18,109.04 | | | |

****REMINDER** ROBERTS RULES 1. PRESENTATION 2. MOTION 3. DEBATE 4. VOTE**

Nebraska City

| Total Received by: | Current | Lease Extension | Perp. Ease 1 | Perp. Ease 2 | Perp. Ease 3 | Best Option: |
|--------------------|---------------|-----------------|---------------|---------------|---------------|--------------|
| 2016 | \$ 7,680.00 | \$ 27,680.00 | \$ 115,200.00 | \$ 25,056.00 | \$ 15,000.00 | Perp. Ease 1 |
| 2020 | \$ 40,704.00 | \$ 60,704.00 | \$ 115,200.00 | \$ 125,280.00 | \$ 75,000.00 | Perp. Ease 2 |
| 2025 | \$ 85,478.40 | \$ 105,478.40 | \$ 115,200.00 | \$ 125,280.00 | \$ 150,000.00 | Perp. Ease 3 |
| 2032 | \$ 155,174.40 | \$ 175,174.40 | \$ 115,200.00 | \$ 125,280.00 | \$ 150,000.00 | Lease Ext. |
| 2062 | \$ 155,174.40 | \$ 608,957.10 | \$ 115,200.00 | \$ 125,280.00 | \$ 150,000.00 | Lease Ext. |

Department Heads: **Submit this form to Dave Partsch and Grayson Path by 5:00 pm of the day the Agenda meeting is held.**

****REMINDER** ROBERTS RULES 1. PRESENTATION 2. MOTION 3. DEBATE 4. VOTE**

Nebraska City



An Authorized American Tower Vendor



April 28, 2016

City of Nebraska City NE
1409 Central Ave
Nebraska City, NE 68410

Re: American Tower Site ID: 419471/ Nebraska City Repeater NE

Dear Grayson,

Thank you for taking the time to speak with me about the ground lease you currently have with Verizon Wireless. Per our conversation, below is a brief summary of programs being offered to her from American Tower, who is now managing the site. Please keep in mind that all offers below are only preliminary.

Ground Lease Buy Out Program - (Perpetual Easement)

| <u>Amount You Receive</u> | <u>Description</u> |
|---------------------------|---|
| \$115,200.00 | Lump Sum Payment in exchange for a Perpetual Easement |
| \$125,300.00 | 60 month installment plan (\$2088.00 a month for 5 years) |
| \$149,951.00 | 120 month installment plan (\$1250.00 a month for 10 years) |

Ground Lease Extension Program - (6 Additional 5 Year Renewals)

| <u>Amount You Receive</u> | <u>Description</u> |
|---------------------------|---|
| \$20,000 | New expiration date would be 11/14/2062 |

Please contact me anytime to discuss the offer in further detail. Thanks again for your time and I look forward to speaking with you after the board meeting.

Sincerely,

A handwritten signature in cursive script that reads "Eliot Fried".

Eliot Fried
Senior Lease Consultant
Tower Alliance, LLC
5000 T-Rex Avenue Suite 160
Boca Raton, FL 33431
(561) 705-0151 – Office
EFried@toweralliancecellc.com

*This letter is not intended to create any legally binding obligations on the part of you or American Tower, or any of their respective affiliates, and no such obligations will exist unless and until a definitive agreement with respect to a transaction is executed and delivered by the parties or their affiliates in their sole discretion, and then only as and to the extent provided in such definitive agreement.

****REMINDER** ROBERTS RULES 1. PRESENTATION 2. MOTION 3. DEBATE 4. VOTE**

CITY OF NEBRASKA CITY

1409 Central Avenue

Nebraska City, NE 68410-2223

Phone: 402-873-5515

Fax: 402-873-5685



Agenda Information Support Sheet

To: Mayor and Commissioners

Council Meeting: May 16, 2016

Agenda Item: # _____

Submitted By: Grayson Path, City Administrator

A. Synopsis of Issue:

- a. The Federal Highway Administration (FHWA) and the Nebraska Department of Roads (NDOR) have asked the City to review its Functional Classification & Urban Area Roadway Map.
- b. The Classification Map is a FHWA procedure of taking inventory of the roadways and their functional usage in the United States. The functional classification of the roadway defines the role that this roadway plays in the network for serving traveler needs. They use this, amongst other reasons, to determine eligibility for funding under Federal-aid programs.
- c. The FHWA assigns each State's road department (NDOR) with working with local governments in their state to examine the roadways within that local government's jurisdiction.
- d. There is a 70 page manual that describes the process and purpose of this map, the City Administrator has reviewed this and can provide it to any Commissioner upon request.
- e. This map is also for the purpose of helping FHWA, NDOR, and the City in planning purposes.
- f. On 4/20/16, Dave Brokaw and Mark Osborn of NDOR met with Evan Wickersham and the City Administrator to review the existing map and make changes.
- g. This is done every 10 years following the decennial census.

B. Options:

- a. Approve the map as presented – Evan Wickersham and the City Administrator have reviewed and approved the map.
- b. Review the map and suggest changes – NDOR has the ultimate say in whether the change will be made or not (changes have to be within reason and within the guidelines set out by FHWA).
- c. Authorize the City Administrator to sign off on the final map once all changes have been made.

C. Fiscal Note:

- a. No cost to the City.
- b. While not promised at this time, having roads classified through this program could open the City to federal funding in future projects.

D. Recommendation:

- a. Authorize the City Administrator to sign the Functional Classification & Urban Area Roadway Map once all changes that will be made (if any) have been made.

E. Background:

- a. A full-size version of the map is available for the council to review in case the attached PDF is too small.
- b. FHWA has a 70 page manual to guide in the classifying of roads. There is more detail there than can be summarized in this sheet or included in the packet.
- c. Roads are classified as:
 - i. Interstate

Nebraska City

- ii. Freeways/Expressways
 - iii. Principal Arterials
 - iv. Minor Arterials
 - v. Major Collector
 - vi. Minor Collector
 - vii. Local Roads
- d. Important to understand that this classification is not unique to the City, but to all roads in the State. So in the eyes of NDOR and the FHWA, a principal arterial must be in comparison to all principal arterials. In short, what might be a “principal arterial” in our community does not meet the definition of a “principal arterial” on the state scale. Therefore the roads and classifications found in the map have been prepared with this scale in mind.
- e. Reading the guidelines, you will find that there is no hard fast rule for some of these classifications. For instance, we have listed all collectors as Major collectors.
- f. Factors that affect a classification are trip length, speed limit, volume, and vehicle mix.
- g. Arterials provide mostly mobility (used to get from one point to another), local roads are mostly land access (get off the main road to access your home), and collectors are a mixture of the two.
- i. Arterials tend to be limited driveway access – meant to get people from one area to another and quickly.
 - ii. Collectors are meant to collect drivers from their homes and get them to the arterials. Within a community, it is difficult to always distinguish a collector from an arterial and a collector from a local road.
 - iii. Local Roads are normally only used by those with homes in that area.
- h. While Central Avenue east of 6th Street is currently an arterial, this map is supposed to be set for upwards of ten years. Once the 4th Corso Viaduct is built, the natural arterial is 4th Corso Viaduct and not 1st Street.
- i. This map will only ever come in to play if the City would like to get a quick look at main traffic routes in town (planning purposes) and potentially any funding options available by the FHWA. There are no other known restrictions.
- j. The current map is the culmination of agreement between the City Staff, City Engineer and NDOR. Recommended that this map be approved.

Department Heads: Submit this form to Dave Partsch and Grayson Path by 5:00 pm of the day the Agenda meeting is held.

Nebraska City



Pete Ricketts
Governor

STATE OF NEBRASKA

DEPARTMENT OF ROADS

Kyle Schneeweis, P.E., Director

1500 Highway 2 • PO Box 94759 • Lincoln NE 68509-4759

Phone (402) 471-4567 • FAX (402) 479-4325 • www.roads.nebraska.gov

April 22, 2016

Mark Marcotte, City Clerk-Treasurer
City of Nebraska City
1409 Central Avenue
Nebraska City, NE 68410

RE: Federal-Aid Urban Area Boundary Update

Dear Mr. Marcotte:

I have enclosed an updated copy, following the meeting held on April 20, 2016, of the Nebraska City Urban Area Map for review by the Nebraska City City Council. If the council concurs with the revised system and boundary, have a designated representative sign the signature block and return the map in the enclosed envelope. A county map was enclosed for reference.

The Otoe County Board of Commissioners will be asked to review and approve revisions that affect areas under County jurisdiction. The revisions approved by the City and County will be forwarded to the FHWA for review.

Please return the signed map by July 22, 2016.

Any questions should be directed to David Brokaw (402) 479-4896,
dave.brokaw@nebraska.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Osborn".

Mark Osborn
Roadway Asset Management

Enclosures

NEBRASKA CITY
"BOMB"
RECEIVED 11:00 AM 11/20/68
1968



****REMINDER**** ROBERTS RULES **1. PRESENTATION** **2. MOTION** **3. DEBATE** **4. VOTE**

Nebraska City

Accounts Payable

Clerk Comments

Adjustments

Definition

1. UTILITIES

1.a UTILITIES BEFORE

| | | | |
|--|-----------|--|--|
| 10-36-5020 Admin - Utilities 10-40-5020 Cemetery - Utilities 10-44-5020 Att - Utilities 10-46-5020 Fire - Utilities 10-50-5020 Library - Electricity 10-52-5020 Park - Electricity 10-54-5020 Golf - Utilities E/W/S 10-56-5020 Pool - Utilities E/W/S 10-60-5020 Police - Utilities 10-62-5020 PP - Utilities Memorial Bldg 10-64-5020 Rescue - Utilities 10-68-5020 WW - Utilities 12-12-5020 Street - Electricity 22-78-5020 Airport - Electricity | Utilities | | |
| 10-50-5021 Library - Natural Gas 10-64-5021 Rescue - Utilities - House 12-12-5021 Street - Natural Gas 22-78-5021 Airport - Propane | Utilities | | |
| 10-50-5022 Library - Water/Sewer 10-62-5022 PP - Water/Sewer Memorial 12-12-5022 Street - Water/Sewer 22-78-5022 Airport - Water | Utilities | | |
| 10-62-5025 PP - Utilities Public RR | Utilities | | |
| 10-62-5026 PP - Elec - Civil Defense | Utilities | | |

24

1.b UTILITIES CONVERSION

Nebraska City

| | | | |
|---|-----------|--|---|
| 10-36-5020 Admin - Utilities 10-40-5020 Cemetery - Utilities 10-44-5020 Att - Utilities 10-46-5020 Fire - Utilities 10-50-5020 Library - Electricity Utilities 10-52-5020 Park - Electricity Utilities 10-54-5020 Golf - Utilities E/W/S 10-56-5020 Pool - Utilities E/W/S 10-60-5020 Police - Utilities 10-62-5020 PP - Utilities Memorial Bldg 10-64-5020 Rescue - Utilities 10-68-5020 WW - Utilities 12-12-5020 Street - Electricity Utilities 22-78-5020 Airport - Electricity Utilities | Utilities | Change all 5020 line items to "Utilities" only. | To record payment for Utility charges paid to NCU (water, waste water, electricity, gas). Includes in PP (Public Properties) utilities for Memorial Building and Public Restrooms located on Central. Exclude Rescue House utilities recorded in 10-64-5021 and Airport propane recorded in 22-78-5021. |
| 10-50-5021 Library - Natural Gas 10-64-5021 Rescue - Utilities - House 12-12-5021 Street - Natural Gas 22-78-5021 Airport - Propane | Utilities | Move history of 10-50-5021 to 10-50-5020 and delete account. Move history of 12-12-5021 to 12-12-5020 and delete account | To record payment of utility costs paid to NCU for the rescue house. To record payment of propane costs used at the Airport. |
| 10-50-5022 Library - Water/Sewer 10-62-5022 PP - Water/Sewer Memorial 12-12-5022 Street - Water/Sewer 22-78-5022 Airport - Water | Utilities | Move history of 5022 accounts to 5020 accounts and delete accounts. | |
| 10-62-5025 PP - Utilities Public RR <u>New</u> <u>10-36-5025 Admin - Equipment Rent</u> <u>New</u> <u>10-46-5025 Fire - Equipment Rent</u> <u>New</u> <u>10-50-5025 Library - Equipment Rent</u> <u>New</u> <u>10-52-5025 Park - Equipment Rent</u> <u>New</u> <u>10-54-5025 Golf - Equipment Rent</u> <u>New</u> <u>10-56-5025 Pool - Equipment Rent</u> <u>New</u> <u>10-60-5025 Police - Equipment Rent</u> <u>New</u> <u>10-62-5025 PP - Equipment Rent</u> <u>New</u> <u>10-64-5025 Rescue - Equipment Rent</u> <u>New</u> <u>12-12-5025 Street - Equipment Rent</u> <u>New</u> <u>22-78-5025 Airport - Equipment Rent</u> | Utilities | Move history to 10-62-5020 and delete account. Add new accounts for equipment rent costs | To record the payment of costs for short term rental of equipment for routine tasks or events. Exclude labor paid for with rental (Record labor under Contract Labor 10-xx-50019) |

Nebraska City

| | | | |
|---|-----------|---|---|
| <u>10-62-5026 PP - Elec - Civil Defense</u> <u>10-36-5026 Admin - Office/Bldg Equipment</u> <u>10-38-5026 B/Z - Office/Bldg Equipment</u> <u>10-44-5026 Att - Office/Bldg Equipment</u> <u>10-46-5026 Fire - Office/Bldg Equipment</u> <u>10-50-5026 Library - Office/Bldg Equipment</u> <u>10-52-5026 Park - Office/Bldg Equipment</u> <u>10-54-5026 Golf - Office/Bldg Equipment</u> <u>10-56-5026 Pool - Office/Bldg Equipment</u> <u>10-58-5026 Rec - Office/Bldg Equipment</u> <u>10-60-5026 Police - Office/Bldg Equipment</u> <u>10-62-5026 PP - Office/Bldg Equipment</u> <u>10-64-5026 Rescue - Office/Bldg Equipment</u> <u>10-68-5026 WW - Office/Bldg Equipment</u> <u>22-78-5026 Airport - Office/Bldg Equipment</u> | Utilities | Move history for 10-62-5026 PP - Elec - Civil Defense to 10-62-5020 and add new accounts in the title of Office/Bldg Equipment. | To record the payment of costs for larger office equipment and office furniture purchases or rentals. Include desks, chairs, copiers, cabinets, postage meter, clock, shelves. Include these charges for both offices and desk space in other work areas. |
| - | | | |
| 1. b. UTILITIES AFTER | | | |
| 10-36-5020 Admin - Utilities 10-40-5020 Cemetery - Utilities 10-44-5020 Att - Utilities 10-46-5020 Fire - Utilities 10-50-5020 Library - Utilities 10-52-5020 Park - Utilities 10-54-5020 Golf - Utilities 10-56-5020 Pool - Utilities 10-60-5020 Police - Utilities 10-62-5020 PP - Utilities 10-64-5020 Rescue - Utilities 10-68-5020 WW - Utilities 12-12-5020 Street - Utilities 22-78-5020 Airport - Utilities | | | To record payment for Utility charges paid to NCU (water, waste water, electricity, gas). Includes in PP (Public Properties) utilities for Memorial Building and Public Restrooms located on Central. Exclude Rescue House utilities recorded in 10-64-5021 and Airport propane recorded in 22-78-5021. |
| 10-64-5021 Rescue - Utilities - House 22-78-5021 Airport - Propane | | | To record payment of utility costs paid to NCU for the rescue house. To record payment of propane costs used at the Airport. |

Nebraska City

| | | | |
|--|--|--|--|
| <p>10-36-5025 Admin - Equipment Rent10-46-5025 Fire - Equipment Rent10-50-5025 Library - Equipment Rent10-52-5025 Park - Equipment Rent10-54-5025 Golf - Equipment Rent10-56-5025 Pool - Equipment Rent10-60-5025 Police - Equipment Rent10-62-5025 PP - Equipment Rent10-64-5025 Rescue - Equipment Rent12-12-5025 Street - Equipment Rent22-78-5025 Airport - Equipment Rent</p> | | | <p>To record the payment of costs for short term rental of equipment for routine tasks or events. Exclude labor paid for with rental (Record labor under Contract Labor 10-xx-50019)</p> |
| <p>10-36-5026 Admin - Office/Bldg Equipment 10-38-5026 B/Z - Office/Bldg Equipment 10-44-5026 Att - Office/Bldg Equipment 10-46-5026 Fire - Office/Bldg Equipment 10-50-5026 Library - Office/Bldg Equipment 10-52-5026 Park - Office/Bldg Equipment 10-54-5026 Golf - Office/Bldg Equipment 10-56-5026 Pool - Office/Bldg Equipment 10-58-5026 Rec - Office/Bldg Equipment 10-60-5026 Police - Office/Bldg Equipment 10-62-5026 PP - Office/Bldg Equipment 10-64-5026 Rescue - Office/Bldg Equipment 10-68-5026 WW - Office/Bldg Equipment 22-78-5026 Airport - Office/Bldg Equipment</p> | | | <p>To record the payment of costs for larger office equipment and office furniture purchases or rentals. Include desks, chairs, copiers, cabinets, postage meter, clock, shelves. Include these charges for both offices and desk space in other work areas.</p> |

16

2. SUPPLIES

2. a. SUPPLIES BEFORE

Nebraska City

| | | | |
|--|--|--|--|
| <p>10-36-5031 Admin - Supplies Housekeeping 10-54-5031 Golf - Housekeeping Supplies/Equipment 10-62-5031 PP - Housekeeping Supplies/ Equipment 10-68-5031 WW - Cleaning Housekeeping_Supplies/ Equipment</p> | <p>Cleaning supplies such as toilet bowl cleaner, lysol spray. Most these items get put into public properties restroom supplies. This is one of the items on my notes to look into. Wildwood hasn't used their line item since 2012 for picture frames and light bulbs and that is the only transaction in that line item</p> | | |
| <p>10-52-5300 Park - Materials 10-54-5300 Golf - Materials 10-60-5300 Police - Materials 10-62-5300 PP - Materials</p> | <p>Haven't used park line item since 2010/Haven't used golf since 2012/Haven't used PD since 2007 Public Prop Used for Cleaners/Supplies such as shovel or papertowels, antibacterial soap/Light Bulbs/Bowl Brush/signage</p> | | |
| <p>10-40-5400 Cemetery - Supplies 10-46-5400 Fire - Supplies 10-52-5400 Park - Supplies 10-54-5400 Golf - Supplies 10-56-5400 Pool - Supplies 10-58-5400 Rec - Supplies 10-60-5400 Police - Supplies 10-62-5400 PP - Supplies 10-64-5400 Rescue - Supplies 10-68-5400 WW - Supplies 12-12-5400 Street - Supplies 22-78-5400 Airport - Supplies</p> | <p>Misc Supplies-Range from Car wash, toilet paper, humidifier Filters, screw bits, foam cups, utility knives, towels spray paint. Basically a variety of things</p> | | |
| <p>10-52-5401 Park - Supplies Restrooms 10-54-5401 Golf - Resale - Beverage NA 10-62-5401 PP - Supplies Restrooms 10-64-5401 Rescue - Supplies - Med</p> | <p>Park-Restroom Supplies/Keys/AntiFreeze Golf - Soda Beverages Public Prop - Restroom Supplies for all restrooms including those at city hall and public Restrooms</p> | | |
| <p>10-50-5403 Library - Contract Supplies 10-54-5403 Golf - Contract Supplies 10-62-5403 PP - Contract Supplies 12-12-5403 Street - Supplies / Contract</p> | <p>Library-Not Used Others (Towels Mops, & Mats Unifirst Bills) which have also been taken from supplies at some points.</p> | | |

Nebraska City

| | | | |
|---------------------------------------|------------------------------------|--|--|
| 10-52-5410 Park - Supplies/Seasonal | Seed/Mulch/Fert/Yard | | |
| 10-54-5410 Golf - Supplies Seasonal | Markers/Christmas | | |
| 12-12-5410 Street - Supplies Seasonal | Light Bulbs/Tops for Flag Poles | | |

30

2.b. SUPPLIES CONVERSION

| | | | |
|--|--|---|--|
| <p>10-36-5031 Admin - Supplies Housekeeping <u>Supplies/ Equipment</u> 10-54-5031 Golf - Housekeeping Supplies/ Equipment <u>10-56-5031 Pool - Housekeeping</u> <u>Supplies/ Equipment</u> 10-62-5031 PP - Housekeeping Supplies/ Equipment 10-68-5031 WW - Cleaning Housekeeping <u>Supplies/ Equipment</u></p> | <p>Cleaning supplies such as toilet bowl cleaner, lysol spray. Most these items get put into public properties restroom supplies. This is one of the items on my notes to look into. Wildwood hasn't used their line item since 2012 for picture frames and light bulbs and that is the only transaction in that line item</p> | <p>Add 10-54-5031 Golf - Housekeeping Supplies/ Equipment Add 10-56-5031 Pool - Housekeeping Supplies/ Equipment Add 10-62-5031 PP - Housekeeping Supplies/ Equipment Revise title to 10-36-5031 and 10-68-5031 to be consistent.</p> | <p>To record payment of costs of supplies and small tools purchased for cleaning by janitorial employees. Include soaps, mops, sponges, paper towels, buckets, garbage bags used by janitor. Include cleaning items purchased by other staff for regular cleaning the building inside and outside. Record purchases by janitor employee covering several buildings and rest rooms on PP (Public Properties) account.</p> |
| <p>10-52-5300 Park - Materials 10-54-5300 Golf - Materials 10-60-5300 Police - Materials 10-62-5300 PP - Materials</p> | <p>Haven't used park line item since 2010/Haven't used golf since 2012/Haven't used PD since 2007 Public Prop Used for Cleaners/Supplies such as shovel or papertowels, antibacterial soap/Light Bulbs/Bowl Brush/signage</p> | <p>Move history to 10-xx-5031; Delete</p> | |

Nebraska City

| | | | |
|--|---|-----------------------------|---|
| 10-40-5400 Cemetery - Supplies 10-46-5400 Fire - Supplies 10-52-5400 Park - Shop Supplies 10-54-5400 Golf - Supplies 10-56-5400 Pool - Supplies 10-58-5400 Rec - Supplies 10-60-5400 Police - Supplies 10-62-5400 PP - Supplies Memorial Bldg 10-64-5400 Rescue - Supplies 10-68-5400 WW - Supplies Gallery 12-12-5400 Street - Supplies 22-78-5400 Airport - Supplies | Misc Supplies-Range from Car wash, toilet paper, humidifier Filters, screw bits, foam cups, utility knives, towels spray paint. Basically a variety of things | Standardize title. | To record payment of costs for supplies bought and held at repair shop for use in performing repairs on equipment and vehicles. Include inventories of oil, fluids, belts, fasteners, rags, paint, bulbs, grease. Exlude purchases of specific items for specific repairs (10-xx-5110). |
| 10-52-5401 Park - Supplies Restrooms10-54-5401 Golf - Resale - Beverage NA10-56-5401 Pool - <u>Supplies Restrooms</u> 10-62-5401 PP - Supplies Restrooms10-64-5401 Rescue - Supplies - Med | Park-Restroom Supplies/Keys/AntiFreeeze Golf - Soda Beverages Public Prop - Restroom Supplies for all restrooms including those at city hall and public Restrooms | Add Pool Restroom supplies. | To record restroom supplies including paper towels, soap, plastic garbage bags.To record payment of costs of nonalcoholic beverages purchased for resale at golf clubhouse.To record payment of costs of medical supplies for use in EMS/Rescue service calls. |

2.c. SUPPLIES AFTER

| | | | |
|--|--|--|---|
| 10-36-5031 Admin - Housekeeping Supplies/ Equipment 10-54-5031 Golf - Housekeeping Supplies/Equipment 10-56-5031 Pool - Housekeeping Supplies/ Equipment 10-62-5031 PP - Housekeeping Supplies/ Equipment 10-68-5031 WW - Housekeeping Supplies/ Equipment | | | To record payment of costs of supplies and small tools purchased for cleaning by janitorial employees. Include soaps, mops, sponges, paper towels, buckets, garbage bags used by janitor. Include cleaning items purchased by other staff for regular cleaning the building inside and outside. Record purchases by janitor employee covering several buildings and rest rooms on PP (Public Properties) account. |
|--|--|--|---|

Nebraska City

| | | | |
|---|--|--|--|
| 10-40-5400 Cemetery - Supplies 10-46-5400 Fire - Supplies 10-52-5400 Park -Supplies 10-54-5400 Golf - Supplies 10-56-5400 Pool - Supplies 10-58-5400 Rec - Supplies 10-60-5400 Police - Supplies 10-62-5400 PP - Supplies 10-64-5400 Rescue - Supplies 10-68-5400 WW - Supplies 12-12-5400 Street - Supplies 22-78-5400 Airport - Supplies | | | To record payment of costs for supplies bought and held at repair shop for use in performing repairs on equipment and vehicles. Include inventories of oil, fluids, belts, fasteners, rags, paint, bulbs, grease. Exclude purchases of specific items for specific repairs (10-xx-5110). |
| 10-52-5401 Park - Supplies Restrooms 10-54-5401 Golf - Resale - Beverage NA 10-56-5401 Pool - Supplies Restrooms 10-62-5401 PP - Supplies Restrooms 10-64-5401 Rescue - Supplies - Med | | | To record restroom supplies including paper towels, soap, plastic garbage bags. To record payment of costs of nonalcoholic beverages purchased for resale at golf clubhouse. To record payment of costs of medical supplies for use in EMS/Rescue service calls. |

22

3. EQUIPMENT/VEHICLE REPAIR
3.a. EQUIPMENT/VEHICLE REPAIR BEFORE

| | | | |
|---|--|--|--|
| 10-40-5110 Cemetery - Repairs - Equip 10-46-5110 Fire - Repairs 10-52-5110 Park - Repairs - Equip Veh 10-54-5110 Golf - Repairs- Equip Veh 10-62-5110 PP - Repairs - Equip 10-64-5110 Rescue - Repairs - Equip 12-12-5110 Street - RepairsEquip/Veh 22-78-5110 Airport - Repairs-Equip | Cemetery has used this for tire repairs. Fire uses this for repairs and repair supplies at times. It also uses it for testing on equip and sirens. Some use it for oil changes (Parks). Mainly used for equipt and veh repairs. However some use for supplies and oils | | |
| 10-54-5111 Golf - Repairs Golf Carts 10-64-5111 Rescue - Equip Service Contract 22-78-5111 Repairs - Runway | Golf - Cart Rep/Rescue-Annual Maintenance to Physio-Control/The airport line item must be inactive as no history pulls up | | |
| 22-78-5112 Airport - Runway Repairs | Runway Crack Sealing | | |

Nebraska City

| | | | |
|--|---|--|--|
| 10-52-5120 Park - Repairs/Insurance | Haven't used since March 2014 | | |
| 10-36-5500 Admin - Travel/Meals/Lodgin 10-50-5500 Library - Travel/Meals 10-54-5500 Golf - Travel/Meals/Lodging 10-60-5500 Police - Auto Repairs | Mileage/Hotel Rooms/Meals Auto Rep-Oil Changes and Auto Repairs | | |
| 10-46-5510 Fire - Oil & Filters 10-52-5510 Park - Oil & Filters 10-54-5510 Golf - Oil & Filters 10-60-5510 Police - Oil & Filters 10-64-5510 Rescue - Oil & Filters 12-12-5510 Street - Oil & Filters | Oil & Filters/Oil Changes & Filters | | |
| 10-52-5515 Park - Tires and Repairs 10-54-5515 Golf - Tires and Repairs 10-60-5515 Police - Tires and Repairs 12-12-5515 Street - Tires & Tire Repairs | Tires & Repairs | | |

22

3.b. EQUIPMENT/VEHICLE REPAIR CONVERSION

| | | | |
|--|--|--|---|
| 10-40-5110 Cemetery - Repairs/ <u>Maint</u> - Equip/ <u>Veh</u> 10-46-5110 Fire - Repairs/ <u>Maint</u> - Equip/ <u>Veh</u> 10-52-5110 Park - Repairs/ <u>Maint</u> - Equip/ <u>Veh</u> 10-54-5110 Golf - Repairs/ <u>Maint</u> - Equip/ <u>Veh</u> 10-60-5110 Police - Repairs/ <u>Maint</u> - Equip/ <u>Veh</u> 10-62-5110 PP - Repairs/ <u>Maint</u> - Equip/ <u>Veh</u> 10-64-5110 Rescue - Repairs/ <u>Maint</u> - Equip/ <u>Veh</u> 12-12-5110 Street - Repairs/ <u>Maint</u> - Equip/ <u>Veh</u> 22-78-5110 Airport - Repairs/ <u>Maint</u> - Equip/ <u>Veh</u> | Cemetery has used this for tire repairs. Fire uses this for repairs and repair supplies at times. It also uses it for testing on equip and sirens. Some use it for oil changes (Parks). Mainly used for equipt and veh repairs. However some use for supplies and oils | Standardize account title to - Repairs/Maint - Equip/Veh. Add 10-60-5110 for police equipment/veh icles. | To record payment of costs of repairs and maintenance of equipment and vehicles used to deliver services. Includes costs to repair and maintain trucks, cars, plows, mowers, chain saws. Include labor and parts, materials, fluids, filters. |
| 10-54-5111 Golf - Repairs Golf Carts 10-64-5111 Rescue - Equip Service Contract 22-78-5111 <u>Airport</u> - Repairs/ <u>Maint</u> - Runway | Golf - Cart Rep/Rescue-Annual Maintenance to Physio-Control/The airport line item must be inactive as no history pulls up | Move history of 10-54-5111 to 10-54-5110. Delete Move history of 10-64-5111 to 10-64-5403. | To record payment of costs of repairs and maintenance of airport runways |

****REMINDER** ROBERTS RULES 1. PRESENTATION 2. MOTION 3. DEBATE 4. VOTE**

Nebraska City

| | | | |
|---|---|--|--|
| | | Delete | |
| 22-78-5112 Airport - Runway Repairs | Runway Crack Sealing | Move history to 22-78-5111. Delete | |
| 10-52-5120 Park - Repairs/Insurance | Haven't used since March 2014 | Delete | |
| 10-36-5500 Admin - Travel/Meals/Lodging 10-38-5500 B/Z - Travel/Meals/Lodging 10-46-5500 Fire - Travel/Meals/Lodging 10-50-5500 Library - Travel/Meals/Lodging 10-54-5500 Golf - Travel/Meals/Lodging 10-60-5500 Police - Auto Repairs Travel/Meals/Lodging 10-62-5500 PP - Travel/Meals/Lodging 10-64-5500 Rescue - Travel/Meals/Lodging | Mileage/Hotel Rooms/Meals Auto Rep-Oil Changes and Auto Repairs | Move history of Police - Auto Repairs to 10-60-5110. Change 5501 accounts to 5500. | To record payment of costs for miles traveled in personal vehicles, meals and lodging when on duty. |
| 10-46-5510 Fire - Oil & Filters 10-52-5510 Park - Oil & Filters 10-54-5510 Golf - Oil & Filters 10-60-5510 Police - Oil & Filters 10-64-5510 Rescue - Oil & Filters 12-12-5510 Street - Oil & Filters | Oil & Filters/Oil Changes & Filters | Move history to 10-xx-5110 Repairs of vehicles/equipment | Until acct is deleted: (To record payment of costs of supplies, parts and labor for oil changes and filter changes on vehicles and equipment. Include oil and filters purchased to maintain an oil/parts supply and tools for future oil and filter changes.) |
| 10-52-5515 Park - Tires and Repairs 10-54-5515 Golf - Tires and Repairs 10-60-5515 Police - Tires and Repairs 12-12-5515 Street - Tires & Tire Repairs | Tires & Repairs | Move history to 10-xx-5110 Repairs of vehicles/equipment | Until acct is deleted: (To record payment of costs of supplies, parts and labor for tires on vehicles and equipment. Include tires purchased to maintain a tire/parts supply and tools for future tire changes.) |

3.c. EQUIPMENT/VEHICLE REPAIR
AFTER

****REMINDER** ROBERTS RULES 1. PRESENTATION 2. MOTION 3. DEBATE 4. VOTE**

Nebraska City

| | | | |
|---|--|--|---|
| 10-40-5110 Cemetery - Repairs/Maint - Equip/Veh 10-46-5110 Fire - Repairs/Maint - Equip/Veh 10-52-5110 Park - Repairs/Maint - Equip/Veh 10-54-5110 Golf - Repairs/Maint - Equip/Veh 10-60-5110 Police - Repairs/Maint - Equip/Veh 10-62-5110 PP - Repairs/Maint - Equip/Veh 10-64-5110 Rescue - Repairs/Maint - Equip/Veh 12-12-5110 Street - Repairs/Maint - Equip/Veh 22-78-5110 Airport - Repairs/Maint- Equip/Veh | | | To record payment of costs of repairs and maintenance of equipment and vehicles used to deliver services. Includes costs to repair and maintain trucks, cars, plows, mowers, chain saws. Include labor and parts, materials, fluids, filters. |
| 22-78-5111 Airport - Repairs/Maint - Runway | | | To record payment of costs of repairs and maintenance of airport runways |
| 10-36-5500 Admin - Travel/Meals/Lodging 10-38-5500 B/Z - Travel/Meals/Lodging 10-46-5500 Fire - Travel/Meals/Lodging 10-50-5500 Library - Travel/Meals/Lodging 10-54-5500 Golf - Travel/Meals/Lodging 10-60-5500 Police - Travel/Meals/Lodging 10-62-5500 PP - Travel/Meals/Lodging 10-64-5500 Rescue - Travel/Meals/Lodging | | | To record payment of costs for miles traveled in personal vehicles, meals and lodging when on duty. |
| 9 | | | |
| - | | | |

Accounts Payable Clerk Comments Adjustments Definition

1. UTILITIES

1.a UTILITIES BEFORE

****REMINDER** ROBERTS RULES 1. PRESENTATION 2. MOTION 3. DEBATE 4. VOTE**

Nebraska City

| | | | |
|--|-----------|--|--|
| 10-36-5020 Admin - Utilities 10-40-5020 Cemetery - Utilities 10-44-5020 Att - Utilities 10-46-5020 Fire - Utilities 10-50-5020 Library - Electricity 10-52-5020 Park - Electricity 10-54-5020 Golf - Utilities E/W/S 10-56-5020 Pool - Utilities E/W/S 10-60-5020 Police - Utilities 10-62-5020 PP - Utilities Memorial Bldg 10-64-5020 Rescue - Utilities 10-68-5020 WW - Utilities 12-12-5020 Street - Electricity 22-78-5020 Airport - Electricity | Utilities | | |
| 10-50-5021 Library - Natural Gas 10-64-5021 Rescue - Utilities - House 12-12-5021 Street - Natural Gas 22-78-5021 Airport - Propane | Utilities | | |
| 10-50-5022 Library - Water/Sewer 10-62-5022 PP - Water/Sewer Memorial 12-12-5022 Street - Water/Sewer 22-78-5022 Airport - Water | Utilities | | |
| 10-62-5025 PP - Utilities Public RR | Utilities | | |
| 10-62-5026 PP - Elec - Civil Defense | Utilities | | |

24

1.b UTILITIES CONVERSION

| | | | |
|---|-----------|---|---|
| 10-36-5020 Admin - Utilities 10-40-5020 Cemetery - Utilities 10-44-5020 Att - Utilities 10-46-5020 Fire - Utilities 10-50-5020 Library - Electricity <u>Utilities</u> 10-52-5020 Park - Electricity <u>Utilities</u> 10-54-5020 Golf - Utilities E/W/S 10-56-5020 Pool - Utilities E/W/S 10-60-5020 Police - Utilities 10-62-5020 PP - Utilities Memorial Bldg 10-64-5020 Rescue - Utilities 10-68-5020 WW - Utilities 12-12-5020 Street - Electricity <u>Utilities</u> 22-78-5020 Airport - | Utilities | Change all 5020 line items to "Utilities" only. | To record payment for Utility charges paid to NCU (water, waste water, electricity, gas). Includes in PP (Public Properties) utilities for Memorial Building and Public Restrooms located on Central. Exclude Rescue House utilities recorded in 10-64-5021 and Airport propane recorded in 22-78-5021. |
|---|-----------|---|---|

****REMINDER** ROBERTS RULES 1. PRESENTATION 2. MOTION 3. DEBATE 4. VOTE**

Nebraska City

| | | | |
|--|------------------|---|---|
| <p>Electricity <u>Utilities</u></p> | | | |
| <p>10-50-5021 Library - Natural Gas 10-64-5021 Rescue - Utilities - House 12-12-5021 Street - Natural Gas 22-78-5021 Airport - Propane</p> | <p>Utilities</p> | <p>Move history of 10-50-5021 to 10-50-5020 and delete account. Move history of 12-12-5021 to 12-12-5020 and delete account</p> | <p>To record payment of utility costs paid to NCU for the rescue house. To record payment of propane costs used at the Airport.</p> |

Nebraska City

Notes on Account Definitions –

Added separation between contract labor, rental equipment, lease equipment.

Consolidated utilities to record all NCU charges to one account by department but with a separate account for Rescue House. Other utilities not paid to NCU are recorded in separate accounts.

Separated out telephone charges into two categories – 1) Telephone including land line and cell phone and 2) Communications including radios, towers, equipment.

Included Recycling expense with Garbage expenses. Also includes shredding.

Separated out Office Supplies from Office Equipment. Office Supplies are paper, pencils, small tools such as stapler, hole punch; Office Equipment is furniture, postage machines. Office/bldg equipment includes desk equipment in repair work areas and cooling/heating systems, septic,

Remove sales tax expense accounts since payment to the state for sales tax should be charged to liability/revenue accounts resulting in correct revenue amounts.

Housekeeping supplies includes liquid supplies and small tools used to clean buildings inside and outside.

Public Properties will get all costs for such supplies used by the roving janitor staff.

The term “Reimbursement” has been removed from account titles because a reimbursement should not be recorded in its own account but should be recorded against the original expense being reimbursed.

Web costs have been added to advertising/printing/publishing.

Repairs/Maintenance are separated by building and grounds. Repairs/Maintenance Building is to record the repairs and maintenance costs of buildings that are less than \$5000 by project. Larger projects are considered Capital Improvements. Include cost of inspections for repairs. Wildwood house is separate from Wildwood Barn repairs/maintenance. Repairs/maintenance grounds include landscaping, fencing.

Golf irrigation expenses are separate. Repairs/Maintenance for Tennis courts and ballfields are separate. Repair/Maintenance Equipment includes all rolling equipment including vehicles. Because separate repair records are maintained for equipment, detail is not being recorded in accounting Summit records. Includes oil changes, filters, new belts, tires.

Pest control includes small and larger pests both repelling and eliminating.

Computer expense includes all computer equipment excluding communication equipment. It includes hardware, software, security, and repairs.

Dues and Memberships include periodic costs for membership in an organization and the costs of designations that require membership to the organization. Exclude conferences, meeting costs.

Training/Registration includes all conference costs such as meals, lodging, transportation (mileage or airfare) for gatherings that improve skills or knowledge. Meeting costs would be included in Travel/Meals/Lodging as “on duty” expenses.

Supplies includes liquids and parts purchased as inventory for equipment repair. Items purchased for specific vehicle repairs are recorded in repair equipment/vehicle account.

Supplies Restroom includes supplies purchased to equip restrooms such as paper towels, toilet paper, soap, etc.

Contract Supplies includes the cost of supplies and cleaning provided as part of a contract (Unifirst).

Golf – resale mdse includes all golf merchandise for resale at the clubhouse except food and beverage.

Renamed “Golf Grips/Club Rep” to “Club Repair” to include cost of all repair services.

Supplies Seasonal records only purchases for holiday decorations. Excludes ground maintenance purchased as certain times of the year.

Tools includes cost of tools and equipment for repair/maintenance shops.

Travel/Meals/Lodging is for costs associated with “on duty” status. Costs like this for training is to be recorded in training expense accounts. Includes costs for traveling to meetings. Fuel costs for “on Duty” travel is recorded in Fuel accounts

Road marking includes all types of road marking such as signals, striping, posts, guard rails, signs.

Engineering includes costs of engineering services except if the services are provided as part of a construction project.

****REMINDER** ROBERTS RULES 1. PRESENTATION 2. MOTION 3. DEBATE 4. VOTE**

Nebraska City

Capital Outlays are costs for new equipment or buildings that are not being recorded as construction projects of over \$5000. Exclude projects with bond financing which are recorded as construction projects. Capital Improvements are costs for repairs or improvements of over \$5000 for current buildings or facilities.

Loan/Lease payment is for long term contract payments. Short term daily rentals are recorded in Equipment Rent.

Separate account for credit card service charges.

Donation purchases do not include foundations. Grant purchases include foundation and government grants and not other donations. Expenses are not to be recorded here unless the grant/donation has been received. Purchases received before the receipt of funds are recorded in the proper expense account.